YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT AIZAWL COLLEGE
• Name of the Head of the institution	Prof C SANGLUAII
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03892322188
• Mobile No:	8974307783
• Registered e-mail	aizawlcollege75@gmail.com
• Alternate e-mail	iqacell.gac@gmail.com
• Address	Sikulpuikawn, PO Box-53
• City/Town	Aizawl
• State/UT	Mizoram
• Pin Code	796001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Mizoram University**
• Name of the IQAC Coordinator	**Dr. Lalthansangi Fanai**
• Phone No.	**03892322188**
• Alternate phone No.	**8131050827**
• Mobile	**8131050827**
• IQAC e-mail address	**iqacell.gac@gmail.com**
• Alternate e-mail address	**aizawlcollege75@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gac.ac.in/page/2019-2020
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gac.ac.in/page/academic-calendar-2020-21

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.75**	**2004**	**03/05/2004**	**08/01/2011**
Cycle 2	**B**	**2.54**	**2011**	**08/01/2011**	**05/11/2016**
Cycle 3	**B+**	**2.55**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**25/06/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Demolition of top floor**	**Government of Mizoram**	**2020**	**847800**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Scrutiny of API&PBAS for three teachers for promotion/placement

Preparation for Academic and Administrative Audit for Broad Based Quality Improvement of Higher & Technical Education. Necessary documents were submitted

Training/Workshops conducted for the quality enhancement of teachers

Training/workshops conducted for the improvement/ personal development of students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Taking up at least two research (minor/major) projects /or supervise research scholars	Applications for research project were submitted by some teachers
Occupation of New Campus at Mualpui	Classes were conducted at Mualpui Campus
Introduction of PG Class	Final approval received and preparation for admission
Conduct finishing school	Conducted finishing school for outgoing students
Conduct National Level Seminar	Three national level seminar/webinar/workshops conducted during the academic period
Improvement of end semester pass percentage results by 10%	Achieved 10% improvement of pass percentage

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC Core-Committee	27/04/2022

14.Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-2021	26/02/2022

Extended Profile

1.Programme

1.1   **9**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 **1687**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2 **222**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 **366**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 **54**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2 **55**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	9

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1687

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	222

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	366

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	54

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	55

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	23
4.2 Total expenditure excluding salary during the year (INR in lakhs)	22.01831
4.3 Total number of computers on campus for academic purposes	80

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Mizoram University and follows their prescribed curriculum. Faculty members are actively involved in curriculum design as members of the various Boards of Studies and the Academic Council. Curriculum Delivery: The usual methodology of curriculum delivery underwent an upheaval due to the pandemic and the teaching learning process was compelled to go digital, apart from a brief period of offline learning between 8th March to 14th April 2021. In place of traditional classroom teaching, communication technology in the form of Google Classroom, Zoom/Google Meet, Google Forms, LMS, WhatsApp, YouTube etc had to be used for teaching and completing the syllabus. Despite the difficult and challenging circumstances, the institution continued as best as it could in carrying out curriculum dissemination through the usual procedures such as preparation of academic calendars and timetables, distribution of workload, mentoring of students, conduct of CAT, regular department meetings and consultations, and documentation of daily log sheets of classes

and monthly departmental reports. The college prospectus was uploaded on the college website, made more crucial due to the fact that admissions were done entirely online during this pandemic-controlled reporting period.

Academic Calendar: Despite the uncertainties of the pandemic, the Academic Calendar based on the calendar madeby Mizoram University was prepared at the start of the semester and uploaded on the college website and widely distributed on class and mentoring Whatsapp groups. It indicated dates allotted for new admissions, Orientation programs for freshers, Continuous Assessment Tests, university exams, students' elections etc.

Timetables; Class timetables were prepared in advance before each academic session and tabled at the first staff meeting of the session. Since the timetables could not be displayed on the notice boards of every classroom as usual, care was taken to circulate them in WhatsApp class and mentoring groups created for the purpose of serving as online virtual classrooms.

Faculty Training on Technology Learning Tools: The faculty underwent training sessions and workshops on the use of technology tools for online classes on the 13th August and 23rd September. Zoom accounts were purchased as well as a Learning Management System software application. Software engineer, C. Lalengmawia, a Ph.D. scholar in Computer Science and Management, was engaged to develop a software programme for the college, and a special training session of its use was organized for the faculty on the 16th October. Lesson Plans and Course Delivery Methods: Faculty members devise lesson plans which are adhered to as far as possible. Course delivery methods include class presentations, powerpoint presentations, tutorials, and case studies. Apart from classroom education, students also gain experiential learning through project work. Students' progress is monitored through regular assignments and tests. This procedure indicates the progress of students and helps in identifying and correcting problem areas among students. Tutorials and remedial classes are conducted to enhance the performance of students. Mentoring System: Students are mentored by the faculty in small groups to address any difficulty they may be facing academically or otherwise. This has been particularly beneficial during the pandemic. Here again mentors utilized Whatsapp to create groups to keep in constant contact with their mentees.

Log Sheets and Department Monthly Reports: Faculty maintain logs of their classes indicating date, time, duration and topics

taught, and the data is then collected into monthly reports which include other details such as value-added programmes and faculty development initiatives.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.youtube.com/c/GovtAizawlCollegetheOfficialchannel

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar based on the calendar of Mizoram University. It is included in the college prospectus and uploaded on the college website. The academic calendar includes timelines such as dates of beginning and end of session, dates for internal examinations (CAT), tentative dates of practical and theory examinations, student activities such as blood donation campaign, students' union elections etc. Departmental timetables are prepared in advance based on the master timetable. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the academic calendar. The performance of students is assessed continuously through time-bound tests, assignments, and presentations. Faculty members all participate in the conduct to the Continuous Assessment Evaluation through paper setting, exam invigilation and paper evaluation. Regular faculty meetings ensure that continuous assessments are executed efficiently.

Internal assessment marks are moderated by the departmental faculty while they may participate in the central evaluation process either as Chief Examiners, paper examiners or scrutinizers to ensure timely declaration of results of university examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gac.ac.in/page/academic-calendar-2020-21

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1893

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1893

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of Mizoram University, the college follows the designed curriculum of its parent. Teaching faculty members contribute to the curriculum design by being actively involved in framing and formulating the syllabi as members of Core Committees for UG syllabus revision, BOS, BUGS and the Academic Council. The University is constantly striving to make its academic programmes relevant and sensitized to a fast-changing world by bringing in courses that integrate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Courses that offer these issues are as follows –

Professional Ethics form part of the final semester Commerce course work which addresses crucial issues like corporate social responsibility, business ethics, corporate philanthropy etc. The Department of Hindi also touches upon these concerns in Paper XI.

Gender sensitization and awareness are concerns addressed by several Departments. The Department of English has an entire paper devoted to prose writings by women on issues related to women such as gender politics andwomen's rights. A translation of the Mizo short story Lali which is included in the compulsory Foundation Course English II paper deals with the status of women in traditional Mizo society.

The Department of Political Science examines women and politics, their input in social, economic & cultural policy matters, the debate on reservation for women in India and other crucial issues.

The Department of Education includes studies on the equalization of educational opportunities, literacy and girls' education, as well as sex education.

The Department of History offers courses on the status of women, gender roles and sexual revolutions in the context of world history.

The Department of Political Science has an entire course devoted to Human Rights including rights of women, children, minorities, disabled and old age, and provisions under the Indian Constitution. There is a full compulsory paper on Environmental Studies with a thorough course structure on the ecosystem, natural, renewable and non-renewable resources, biodiversity, environmental pollution, climate change and sustainable development.

Besides this, the Department of Economics has a full paper on Environmental Economics which aims to provide fundamental concepts in environmental economics. At the end of the course, the learners will be able to understand economy environmental linkages.

The language Departments of Hindi and Mizo also include several prose and poetry pieces which refer to and address environmental issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

47

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gac.ac.in/page/feedback-analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1681

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well-established mechanism to identify advanced learners and slow learners to facilitate effective and relevant actions respectively beyond the normal teaching-learning process. The entire mechanism can be divided into two main phases viz., identification and action phases.

IDENTIFICATION:

The first phase is initiated soon after the conclusion of the admission process during which the teachers of the respective programs executed the preliminary identification of the students as regarded to slow learners and advanced learners based on the results and the submitted mark sheets of the previous Board Examinations. Each department is directed to formulate its own action plan to assist the slow learners as well as to motivate the advanced learners during the duration of the first semester. The publication of the first semester results and the Consultation with the mentors result in the generation of a more refined list. And it is for these students that the institution formulates its policies regarding programs to be conducted to support the aforementioned students. However, extreme caution is made so as not to discriminate against the students based on this identification.

ACTION PHASE:

The respective measures taken for the previously identified students are as follows:

(i) FOR SLOW LEARNERS: Remedial classes are conducted for such students being identified as slow learners. Moreover, they are encouraged to avail tutorial classes as much as possible. Parents are also active participants in this process and they assist the teachers in identifying and understanding the underlying reasons for the poor performance of their children. The strong mentoring mechanism of the college also has a significant contribution to the gradual improvement of the students.

(ii) FOR ADVANCED LEARNERS: Students who are identified as advanced learners are encouraged to take part in extracurricular activities like Quiz competitions, writing competitions, etc which may result in the enhancement of their general knowledge and experiential knowledge. At the institutional level, cash and other incentives are introduced to motivate such students. Awards such as the Principal's Award, Professor's Award etc are instituted to inspire advanced learners to put in their best efforts. Furthermore, they are provided with advanced resources on varied topics and special guidance is accorded to them by the career guidance and counselling cell along with the Civil Service Aspirants Club with regards to the civil service and other competitive examinations of both the state and the central governments. At the department level, some departments motivate their students by bestowing the HOD award to the rank holder students to motivate and inspire them towards excellence.

File Description	Documents
Link for additional Information	https://gac.ac.in/page/campus-news
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1687	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

In order to incorporate experiential and participative learning in the teaching-learning process, the following methodologies are adopted by the College:

Experiential Learning –

(i) Field Visit/market survey: Teachers and students conducted field visits/ market surveys to adopt village Hmuifang to enhance the learning imparted through classroom lectures.

(ii) Project work: B.Com students are required to perform Project work to utilize the knowledge that they accumulate during the entire program and submit a comprehensive project report.

(iii) All departments, especially the English and Mizo Departments encourage their students to contribute in the College magazine to develop and enhance their writing skills. English Department has a Blog (GAC Lit Orbit) to showcase the writing skills and talent of students.

(iv) Literature club publishes a monthly magazine namedSekibuhchhuakwhich serves the dual purpose of being a valuable document and developing the language skills of the students, the club has also introduced a fortnightly newspaper calledMeitalhwhich features the works of the club members and keeps them motivated to keep writing

(v) Ek Bharat Shrestha Bharat Club was established to provide exposure to varied cultures, heritage, learning and language from other states

(iv) Department of Hindi conducted spoken Hindi class for students

Participative Learning

–The institution adopts several participative techniques to ensure

the active participation of the students in the learning process. In this regard, the following methods are commonly utilized:-

Group discussion and Seminar presentations – In order to augment the normal lecture methodology, students are regularly engaged in group discussions and presentations in the classrooms.

Formal Project presentations- B.Com students present their project to an external examiner appointed by the affiliating University.

Brainstorming- This technique is vastly employed by the Career, Counselling and Placement Cell, Civil Service Aspirants Club and UGC Career Orientation instructors of the College.

Co-Curricular Activities- Students are required to participate in activities organized by NSS and different Clubs to enhance life skills and cognitive skills like communication, leadership, reasoning skills, teamwork, social responsibility, good citizenship etc. They are further necessitated to partake in events such as Fresher's Social, Annual Sports Week, Cultural programs etc. Students are strongly encouraged to participate and ask questions in the classroom.

Problem Solving Methodologies –

The institution urged its faculty to incorporate problems in the teaching-learning process which allow students to develop their cognitive and problem-solving skills. They are instructed to give suggestions as opposed to providing direct answers to enable the students to strengthen their problem-solving skills. Assignments and activities are planned so as to instil the ability to critically analyze a problem and map out all its elements to prepare a workable solution. Various departments and clubs compel their members to submit reports of their activities to enhance the analytical and comprehension aptitude of the students. Citizen's Charter of the College was formulated with the objective of ensuring a transparent model of excellence in providing high-quality education for all student aspirants to provide vocational and professional education for a job.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gac.ac.in/page/campus-news

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to traditional classroom education. Most of the classrooms are enabled with projectors installed, digital podiums etc and the campus is wi-fi enabled with two access points. Learning Management System (LMS) classroom and social media like WhatsApp/ telegram etc are used to manage and post course-related information- study materials, submissions and evaluations, assignments, etc. Video conferencing tools like Zoom and Google Meet are used to conduct online classes/meetings/webinars/workshops etc. Tablets and mobile phones are also used for effective curriculum delivery.

Teachers are encouraged to use power-point presentations in their teaching by using LCDs and projectors. They are also equipped with computers/ laptops by digital libraries, online search engines and websites to prepare an effective teaching-learning process. The library is fully automated. It provides links to e-books and other resources. There are 8 internet connections for all students and teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gaconline.in/classroom/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

636

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college sincerely follows the examination regulations prescribed by MZU for Continuous Internal Evaluation. The Examination Committee is formed with the Vice Principal as Chairman. The Examination Committee prepares exam routines and appoints invigilators. Invigilators are required to report for duty 30 minutes before the commencement of the examinations. Each department submits marks obtained by students to the committee.

The college prepares an institutional Calendar (all activities-academic and social) for the year in accordance with Mizoram University's academic calendar and State calendar. The institutional calendar is circulated to all faculties and students.

In order to uphold transparency and ensure fairness in the assessment process, evaluated answer sheets are distributed to the students for self-evaluation after which they are returned to the concerned teacher. This also guarantees the correction of mistakes, if any, from the teachers' end. Besides, learning outcome is also assessed through methods like - standardized unit tests or informal class tests (including scheduled and surprise tests), oral examinations, problem-solving exercises, group discussions, minor projects, project report writing, observation of practical skills, etc. For slow learners and poorly performing students, remedial classes are also conducted to improve their academic performance.

File Description	Documents
Any additional information	[View File]()
Link for additional information	[https://gac.ac.in/page/academic-calendar-2020-21]()

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A well-formulated grievance redressal mechanism is instituted in the college with the Grievance Redressal Cell as the nodal agency along with Examination committee through which all Grievances, including internal examination related ones, are effectively handled on the occasions that they may arise. According to this mechanism, each student can communicate their grievances to the concerned person through the following methods:-

Verbal Complaints: Students are encouraged to voice their grievances verbally directly to their Mentors, HODs, Principals or to any other concerned authorities while strictly complying with the accepted etiquette of the campus.

Online Complaint: The home page of the institution's website contains the tab Grievance Redressal form through which students can submit their grievances. All submissions through this portal are closely monitored by the webmaster.

Complaint Box: Students can also drop their complaints through the Complaint Box which was put up outside the faculty lounge

Written Complaints: All stakeholders can submit a written letter to the examination Committee through their respective department HODs stating their grievances.

After evaluation, in order to ensure maximum transparency with the internal examination, the corrected answer scripts are distributed to the students in the classroom for verification and self-evaluation. The final compiled marks are then recorded and displayed on the notice board for a week and also to a class Whatsapp group during which students are free to interact with the concerned teacher and the examination committee to resolve

grievances if any. If certain cases are felt to be beyond the authority of the examination committee, such cases are forwarded to the Grievance Redressal cell for immediate action.

File Description	Documents
Any additional information	View File
Link for additional information	https://gac.ac.in/page/online-grievance-redressal-form

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The University states the PSOs, POs, COs or objectives of the courses and expected outcomes in the prescribed syllabi for certain programs. These are available to all stakeholders at the university website, College website and College library and Departments. However, when outcomes or objectives are not specified in the syllabus, individual departments along with the examination committee undertook the imperative task of framing the same. The institution has organized training programs to enhance conceptual clarity so as to assist the teachers in carrying out this task, the College relies upon several modes of dissemination of programme outcomes among students and other stakeholders which are:-

(i)In addition to the college website, a comprehensive list of both the program outcomes and the course outcomes of the Programmes offered by the institution is published in the college prospectus.

(ii) At the time of admission, the Students' Help Desk apprises students of what to expect from various courses and counsels the prospective students and parents on the expected outcomes of programmes for selecting their course for admission.

iii) Orientation programmes organised separately by each department

(iv)The meeting held for parents of first-year students is also used to guide parents to understand the expected outcomes

(v)The vision and mission statement are displayed at all strategic locations in the College, on display boards in the college, on College Prospectus, Institutional website and on official Instagram page

(vi) For students' enrichment, the teachers are arranging a presentation and assignment based on their syllabus and also group discussion are practised to exercise their way of thinking in a broader prospect.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gac.ac.in/page/syllabi-of-courses-offered
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college under Mizoram University is to take part in the Central evaluation. In each semester, a number of teachers are involved in setting question papers for different semesters and the central evaluation of the examination papers conducted by the university.

Since the adoption of the CBCS system by the university which requires the colleges to conduct continuous internal evaluations, the Examination Board of the college takes charge of conducting internal examinations. The college ensures transparency in the evaluation process. After evaluation, students are given the opportunity to air their grievances, if any, in this regard. The marks of the students are also displayed on the notice board.

The IQAC provides detailed result analysis data on student examination results. The performances of each department are stated in the analysis. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. The detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile that keeps track of the post-college endeavours of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gac.ac.in/page/june-2021-university-exam-results

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

BA=332, B.Com= 34, Total=366

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://mzu.edu.in/category/examinations/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gac.ac.in/page/students-satisfaction-survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities for the neighborhood community were undertaken through various programmes under the National Service Scheme (NSS), National Cadet Corps (NCC) Unit, Youth Adventure

Club (YAC), Civil Service Aspirants Club, Huiva Cultural Club, Eco Club, Red Ribbon Club, Adoption of Village Cell and Committee on Covid-19.

1. The NSS Unit deployed volunteers for Covid-19 pandemic duty at YHAI Government Quarantine Centre, Luangmual, Aizawl, from 2nd-16thJuly2020 ; conducted Cleanliness Drive at Unit Plantation Site at Damdiai in commemoration of World Environment Day; organized Blood Donation Camps and observed Felicitation of Voluntary Blood Donors 2020; participated at a Special Camping held at Vanbawng during 11.12.2020 to 17.12.2020; construction of public urinal; organized Awareness Campaign cum Pledge Taking Ceremony on Road Safety; distribution of safety pamphlets and leaflets issued by the Aizawl City Traffic Management Committee at Sikulpuikawn junction to local drivers.

2. The NCC Unit of the College participated in the Cadre Camp at Govt.Aizawl College, Tent Pitching, Weapons Training, Ek Bharat Shreshtha Bharat Camp, Annual Training Camp, Poster Writing Competition.

3. The Youth Adventure Club organized Cleanliness Drive at the College Campus at Sikulpuikawn; held training programme and demonstration on activities such as Rappelling, Jumaring, Traversing, First-Aid, organized Caving programme.

4. Civil Service Coaching classes and Online Mock Tests were conducted under the Civil Service Aspirants Club. A Seminar on 'Career Guidance and Personality Development' was organized in collaboration with Students Support and Progression Cell and Career Counseling and Placement Cell.

5. Mizo Cultural Dance practices were held under the Huiva Cultural Club on Tuesdays and Fridays. The Club participated in the Virtual Folk Dance and Singing Competition organized by the Ministry of Tribal Affairs Department, Government of India in collaboration with Mark Advertising. The Huiva Cultural Club won second position in the Dance Competition. The Club became affiliated to the Mizo Culture Organization (MCO) on 8th March 2021.

6. The Ecology Club organized Environmental Awareness programmes through Photography Competition, Essay Writing and Poster Making Competition on the theme 'Eco System Restoration' in observation of World Environment Day; Tree Plantation drive was held at New Campus, Mualpui on Green Mizoram Day; participated in the Online Speech Competition on "Environment and Pollution Control" organized by Mizoram ENVIS Hub and Mizoram State Pollution Control Board.

7. The Red Ribbon Club designed and submitted a poster on

Covid-19 and HIV/AIDS to Mizoram State Aids Control Society and Red Ribbon Club; participated and secured Third Place in the MSACS Red Ribbon Club State Level Quiz organized by MSACS and MZP on 14th November 2020; conducted Exposure Visit to Blood Bank, Civil Hospital, Aizawl, Integrated Counseling and Testing Centre (ICTC), MSACS Office, ART Centre and ICTC Kulikawn; organized Essay writing Competition focusing on the responsibility of society in combating HIV/ AIDS.

8. The College provided a Relief and Outreach Programme to its Adopted Village at Hmuifang through Committee on Covid-19. The College presented items such as Hand Sanitizers, face masks, PPE suits and other essential food items.

9. The college provided Charity Donation to Orphanage Homes in Aizawl on 22nd June,2021.

File Description	Documents
Paste link for additional information	https://gac.ac.in/page/charity-donations
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1687

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. Aizawl College offers undergraduate Commerce course and eight undergraduate courses under Arts stream. There are two college campuses, one at Sikulpuikawn and the other at Mualpui. The Mualpui campus houses Commerce building, cafeteria, Women's hostel and Boys' hostel besides a playground and parking area. Building for Arts stream is under construction at Mualpui campus.

- There are 13 classrooms at sikulpuikawn campus and 9 at Commerce building at Mualpui campus.
- There is a language laboratory at sikulpuikawn campus.
- There is one common faculty lounge for all teachers, separate rooms for IQAC, examination confidential room, establishment room for non-teaching staff. There is one faculty lounge at Mualpui campus.
- The college has a conference hall with seating capacity of about 80
- There are 11 ICT enabled classrooms at sikulpuikawn campus
- The college is wifi enabled with 7 internet connections. It has one digital board for giving out notice.
- Library with Photocopy facility.
- Computer facility is available for students in the computer resource centre.
- The student's union leaders are provided a room of their own

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gac.ac.in/page/smart-classrooms

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with all its limitations with regards to space, financial assistance, and facilities, provides as far as possible, opportunity for active participation in cultural activities. Huiva Cultural Club has been inducted on 13th September 2016 with two faculty members and student members. The club actively takes part in state level competitions and other college functions. The club members practise on Mondays and Thursdays after classes, and also engage in fundraising, having no sponsorship from any sources. At present, the club cannot be provided with a separate room for practice and meetings and keeping their material. Practices and meetings are held anywhere around the campus.

The college is proud of its performance in sports and games at college and inter college levels, bagging medals in all disciplines. Although the college does not have playgrounds of its own, it utilizes available playgrounds and sports centres by hiring them with funds collected as fees. This is managed by the Students Union under the guidance of faculty in charge of sports. The amount is spent on hiring of playgrounds, sports centres, and for purchasing sports equipment.

The college also provides gym equipment for students use. This was purchased in the year 2018 .A separate room was provided for it. However, as demand for more classrooms rose, and with ongoing construction work at Mualpui campus, gym equipment is now shifted to an empty space near the conference hall and it is hoped that separate room will be provided as soon as construction work of college building is completed at Mualpui campus. It should however be noted that the equipment can be used as and when desired as it is.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gac.ac.in/page/gym

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gac.ac.in/page/smart-classrooms
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1530

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Soul Version 3.0 for management of Library automation.

2. E Books from sources of National Library and information Services Infrastructure for Scholarly Content) N-List 12500 titles of Journals + 1800 Journals + 2300Journals +3000000 E Books.

3. E-Journals: From N List 18 titles+33+EPW+180+46 Physics 2500 + JStore + Royal Society + 29 titles Chemistry + HW Wilson

4. CD Video about 10 titles

5. Automation Controlling Barcode Scanner OPEC= Open Public Access Catalog System. . Student Smart Card- ID. Issued by EBSOn Color Printer.

6. Security Measure by 8 Closed Circuit TV Covered Two flat .

7. OUTPUT Devices 2. Xerox Machine , Sony Ebson Color Printer. Smart Card Printer Two Canon Printer and Scanner.

8. UGC Resources Center : Internet Chatting =24 seating Capacity With Computer set. Feeding Network 100megabid per sec. Overhead Projector with wireless key by Anycash for teaching Orientation with NetWork Broad Band mentioned above.

9.Wifi coverage area of Campus. Library. All Lecturer Common Room, Conference Hall.

10. Institutional Repository.:All kinds of Information focusing development of education retrieved about the state important information therein.

11. National Digital Library of India.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gac.ac.in/page/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources `A. Any 4 or more of the above`

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.059`

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`4`

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college encourages the use of ICT for teaching learning process as much as possible. It has a separate ICT cell that looks into all matters concerning ICT. There are 12 classrooms at the existing sikulpuikawn campus out of which 10 have LED projectors.

There are 43 desktops altogether which are distributed in the different rooms of the college.

The college has an Internet Resource Centre which has 21 computer sets equipped with internet facility.

Each department has a separate laptop, and there are 3 more laptops for use.

The college has 7internet connections as follows:

1. BSNL optic fibre, 5mbps per second
2. BSNL Broadband, 1mbps per second
3. BSNL optic fibre, 10 megabit per second
4. BSNL optic fibre, 100megabit per second (4 nos.)

During 2010 to 2019 the college has used BSNL broadband consisting of 12 connections. 90% of the bill was covered by Government of Mizoram and only 10% was paid by the college. However, the connectivity was often not upto the required mark so the more advanced internet servers such as BSNL optic fibre took the place of BSNL broadband previously used. The BSNL optic fibre was installed on 14th January 2020.

There are 2 wifi for students, the modems being placed at the Computer Resource Centre.

NIELIT housed in the college campus provides Computer course to students.

The college purchased Learning Management System (LMS) for teaching learning process to be used during the pandemic.

Online classes are mainly taken using zoom. The college purchased zoom 3 accounts for taking classes, as well as for all other functions such as webinars and meetings organized for and by the college.

It also has official YouTube channel where important information such as videos on online filling up of forms are uploaded for

students' use. Other social media platforms such as Instragram, whatsapp, google forms, google meets, google classrooms are used constantly for teaching learning processes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.youtube.com/watch?v=UUKpGSA4GzE

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has laid down rules and regulations to be followed by both students and teachers for use of its facilities and infrastructure.

Physical and academic facilities

- **The Resource Centre accommodates computers for students use. This is in the care of computer administrator who takes care of all requirements of the same.**
- **Rules and regulations have been laid down by the ICT committee to be put up in the Resource centre for all users to follow.**
- **All computers and other electronic gadgets such as printers, photocopy machines, are turned off after college hours.**
- **Computers and internet are not to be used for downloading any other documents or files except contents of the curriculum.**
- **Rules and regulations about the college are put up as notice on the walls of various floors of the college building.**
- **The ICT committee takes charge of computers and internet connections and makes necessary decisions on purchase, repair and maintenance of the same.**
- **The ICT committee takes the charge of all zoom accounts of the college. Reservation of zoom accounts for webinars, meetings and functions is to be made by all teachers and to the ICT committee besides the usual class routine. This is to avoid clashes of users.**
- **Reservation is to be made for use of the conference hall by any teachers, students, cells or others well in advance, to the caretaker who is seated near the principal's chamber.**
- **Guidelines for utilization of college bus have been prepared**

so as to avoid misuse of the same.

- Faculty in charge of cells, classes, or committees gives requirement for purchase of items to the principal, which is reviewed and purchased only if and when found genuine.
- Since the college does not offer science, it does not have laboratories for the same except a language laboratory. Guidelines for using the same were prepared for all users to follow.
- Each department is requested to prepare booklists for purchase according to budget allocated for each.
- Visitor's register is maintained in the library for all visitors.
- Space for keeping books and bags is provided at the entrance of the library.

Support facilities:

- Dustbins and brooms are kept in all classrooms and students are in charge of maintaining cleanliness of their respective classrooms.
- Water tap, sink and handwash are provided at the entrance of the college building. Sanitizers are kept at every floor of the building.
- The college canteen gives discounted price for faculty.
- The college properly maintains its social media platforms such as website and official Instagram page as well as official YouTube channel to document and to share important information about the college to all.
- Faculty and their bio data are provided for easy access in the prospectus and website.
- Separate toilets for boys and girls

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gac.ac.in/page/smart-classrooms

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1336

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.instagram.com/p/CNAZYklBiRU/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

237

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

237

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Union is formed in the college every year through an election.. Elections are conducted for 8 posts, namely, Vice President, General Secretary, Debating Secretary, Indoor Games Secretary, Social Culture Secretary, Outdoor Games Secretary, Magazine Editor. The Students Union has representations on several committees of the College such as IQAC Core Committee, Student Support and Progression Cell (IQAC) and other committees like sport committee, Swach Bharat, EBSBC etc.

File Description	Documents
Paste link for additional information	https://www.instagram.com/p/CIDFL34lssH/?igshid=YmMyMTA2M2Y=
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes significantly to the development of the institution through financial and other support services such as organising a meeting where prominent and renowned sportsperson were invited to give motivational speech to different classes and provide financial assistance to needy students. Alumni members provide odd jobs as and when needed by students for their financial maintenance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims to live up to the motto "Labor Omnia Vincit", which means "labor conquers all." It symbolizes the act of working hard in order to achieve success in all areas of life. It is established to educate and disseminate awareness on the virtues of labour to the students. The students are encouraged to succeed and excel in both academic as well as extracurricular activities. To this end, various clubs have been established for the students to participate in, such as Youth Adventure Club, Cultural Club, Dance Club, etc, to ensure their comprehensive growth in all aspects.

Providing a suitable environment for achieving all-round development of the students is a major goal of the college. The students are guided to develop and hone their abilities, their talents as well as their personalities in order to ensure that they will grow to become upstanding citizens of the nation.

The students are taught and looked after in order to form good habits, to acquire proper working knowledge and skill, and to develop healthy interests and attitudes. The purpose of college education is not just academic merit, but also to provide suitable education so as to carry out various activities required in a dynamic modern society.

Students who exhibit exceptional creativity and prowess are provided with incentives like cash awards in order to further

flesh out their burgeoning talents. In addition, promising students are also prepared for competitions at national as well as international levels.

After the covid-19 outbreak, a covid-19 helpline was established by the faculty to address mental health, psychological concerns, well-being of the students and any problem related covid-19.

The college emphasises the importance of athletics in physical and mental health, and students are encouraged to participate in sports activities to develop their overall health and capabilities.

The college strives to achieve equal opportunities for all students. GAC CARES, an initiative to provide aid to economically disadvantaged and marginalised students has been set up by the faculty. The funds collected through GAC CARES are utilized in instances such as when students are unable to pay their fees, or for medical emergencies.

File Description	Documents
Paste link for additional information	https://gac.ac.in/uploads/attachments/8fa5117b171ed986f99f2c877e7ba830/gac-prospectus-2021-2022.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is headed by the Principal with the assistance of the Vice Principal. Under them are the Heads of Departments and the Head Assistant (HA) who are responsible for the academic and administrative duties within the college. In addition to these positions, the college has also established various committees and cells to handle administrative duties. These committees are established to promote decentralization and manage power effectively within the college. Decentralization of the administration results in more freedom and independent thinking among the faculty.

The various cells and committees in the institution are:-

- IQAC Core Committee - The Principal acts as the chairperson

of the IQAC and arranges the timeline of events, course plans, and various extracurricular as well as curricular activities.

- Curricular Aspects Cell – The duties of this cell include the implementation and enrichment of the curriculum, promoting academic flexibility, as well as collecting feedback for the overall improvement of the institution.
- Teaching-Learning & Evaluation Cell – This cell undertakes the enrolment of students in addition to profiling student and teacher details as well. It oversees the teaching-learning process and the overall performance of the students.
- Research, Innovations & Extension Cell – This cell has duties such as resource mobilization for research, creation of an innovative ecosystem, research publications and awards, the extension of activities as well as collaborative efforts with other bodies.
- Infrastructure Cell – The management of the physical facilities of the institution is under this cell. These facilities include the Library and IT infrastructure.
- Learning Resources – The Library and ICT Committees fall under this cell, their main aim is to strengthen their respective facilities
- Student Support & Progressing Cell – This cell is implemented to provide support to students in various activities and to keep track of their progress. It also is in charge of the alumni engagement in the institution.
- Governance, Leadership & Management Cell – This cell handles various aspects of the institution such as establishment of a guiding vision, forming of a strategic plan and deploying it, the empowerment of faculties, the management of finances and resource mobilization, as well as management of the Internal Quality Assurance System (IQAS).
- Institutional Values & Best Practices Cell – The implementation of institutional values and social responsibilities in both the students and faculty is a duty of this cell. It also aims to support the best practices of the institution and attempts to achieve institutional distinctiveness.
- Grievances & Disciplinary Cell – This cell is concerned with maintaining discipline within the institution and also handles the grievances and complaints that might be logged against the institution.
- Equal Opportunity Cell – The cell aims to achieve the provision of equal opportunities for all students in the institution.

- **Career, Counselling & Placement Cell – The cell provides career guidance and counselling of the students.**
- **Internal Complaints Committee of Sexual Harassment on Women at Workplace – The safeguarding of women is the main duty of this committee.**
- **Village Adoption Cell**
- **School Adoption Cell (RUSA)**
- **Mentoring Cell – Each department in the college designates mentors to their respective core students.**
- **Departmental Monthly Report (DMR) In-Charge – Each department maintains a monthly report of the important and relevant events.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of New Campus at Mualpui, Aizawl

The new college campus at Salem Veng, Mualpui that was inaugurated by the former Chief Minister of Mizoram, Mr. Lalthanhawla on the 26th February, 2018 is now partiallyfunctional and implemented with an increase in students' body capacity.

Conduction of National Seminars:

In order to facilitate the college's primary focus on academic refinement and educational programmes, a series of National Seminars were organized by the college. These seminars are listed below: -

- **One-week national seminar on "Challenges and Opportunities in Higher Education"- 24th –28th August, 2020**
- **Five days national seminar on Drama (A Critical Study on Drama from PG and UG Syllabus under Mizoram University-8th-12th December, 2020**
- **Two days national seminar on "Social Change and Development in India: Issues and Dynamics"- 11th – 12th February, 2021**
- **One day national seminar on "First War of Independence 1857"- 10th May, 2021**

MOU for academic activities:

- **MOU was signed between the college and Hmuifang Village authorities taking on Hmuifang as the college's Adopted Village for academic research to identify areas for solving problems, seek positive transformation, endeavor poverty reduction, develop sustainably, strengthen natural resources management and render service to the village.**
- **MOU signed with Eleos Study Centre, Aizawl for the promotion of studies for civil services. The agreement provides free admission for the students of the college.**

Introduction of Post-Graduate course

The 41st meeting of the Academic Council of Mizoram University held on 3rd December, 2021 granted Provisional Affiliation to start PG course at the college in Education subject. Under the stipulations of the aforementioned meeting, the PG course is to commence starting from the academic session of 2021-2022.

Conduction of Finishing School

The Student Support & Progression Cell, IQAC-GAC, organized a One Week Finishing School between the 8th-14th July 2021, which was conducted online via Zoom. Three segments were live streamed on the college official YouTube channel.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With regards to appointments and recruitments, the college is bound by ACT & Rules (including service rules), of the Department of Higher and Technical Education, Government of Mizoram which acts a governing body for all appointments and recruitments. The Govt of Mizoram has adopted the University Grants Commision (Minimum qualification for appointment of teachers and other measures for the maintenance of standard in higher education)

Regulations, 2018. Prior to this the government had followed UGC rules and regulations in service matters including appointment, promotion and retirement. Academic activities in the college are governed by the University's ordinance as well as UGC Regulations/Guidelines.

The Teacherswithin the college are appointed by the Government of Mizoram through interviews before appropriate interview boards. Transfer and posting of teachers are also done by the Government of Mizoram. Proceedings within the college are administered by the Principal, who is the administrative head of the institution and is assisted by the Vice Principal and the Heads of Department in the college.

In order to maintain the academic standard of the institution and to achieve a higher level of excellence that the college aspires to embody, certain innovative policies and undertakings are introduced to promote student-centric learning environment.

File Description	Documents
Paste link for additional information	https://gac.ac.in/uploads/attachments/8fa5117b171ed986f99f2c877e7ba830/gac-prospectus-2021-2022.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare of all employees-both teaching and non-teaching staff, within the college is of paramount importance. To this end, the college has established an Employees Welfare Association, whose responsibility includes the proper maintenance of the Welfare fund, and the authority to make and amend rules as and when necessary on recommendation by the general body meeting.

All the employees of the college are able to be granted loan in the event of :-

- Damage of subscriber's house/ residence by fire/land slice or any calamities;
- Medical treatment of the subscriber or his/her family members, which required huge amount of expenditure beyond his/her capacity;
- Any other matters which the Welfare Committee deems it reasonable.

The Welfare fund may also be used for members of the welfare committee in the following ways:-

- Acquiring mementos for superannuated members
- Marriage of subscribers
- Transfer of a member

- Financial assistance may also be provided to any member if it is deemed reasonable.

Condolence to members shall be provided by the welfare fund in the following events:-

- Member:Rs. 80,000/-
- Parents/Wife/Husband depending son/Daughter of member: Rs. 10,000/-

All the teaching and non-teaching staffs enjoyed a subsidized rate at the college Canteen. The mini gym available at the college can be used by all the employees of the college free of cost.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

43

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution's Performance Appraisal System is discussed under the following headings: -

- **Feedback – A reliable and informative feedback system for**

students, parents and employers is implemented within the institution. This data is a great help in increasing the overall performance of the faculty and aids in the improvement of teaching measures. This feedback system is implemented in order to moderate the standard of the college, the efficacy of the faculties (both teaching and non-teaching), the detection of administrative drawback for which an optimal solution will be sought out by the concerning authorities.

- PBAS – The Performance Based Appraisal Scheme is followed as contained in the University Grants Commission, Regulations 2013. This appraisal scheme is governed by UGC-Career Advancement Scheme (CAS) guidelines. Under the formality of the PBAS, details about the teachers such as research and academic performances, contribution to administrative functions and co-curricular activities, teaching-learning and evaluation, etc. The particularities required under this scheme are filled up in form, that is scrutinized by the Principal with the assistance of IQAC coordinators. This procedure is also applicable for matters of promotion, for which the form is forwarded to the Director, Higher and Technical Education, Government of Mizoram.

- API – The institution implements the Academic Performance Indicator for the teaching faculty. All teaching staffs are required to submit their annual API to the Directorate of Higher & Technical Education through the Principal. The permanent teachers must submit their appraisal to the principal annually. The Principal verifies this appraisal based on a yearly achievement and submit the appraisal to the Director, Higher and Technical Education.

- The Annual Confidential Report (ACR) is implicated for the assessment of non –teaching staffs under the prescription of the Government of Mizoram. The assessment report, under this stipulation, is to be submitted by the 30th of April of every relevant year. Official reports with regards to the submission of the ACR are expected to submit the report with a forwarding letter to the Reporting Authority within one month. The Reported Authority is directed to submit the ACR to the Reviewing Authority till the 31st of July of the relevant year.

File Description	Documents
Paste link for additional information	https://gac.ac.in/page/feedback-analysis
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Funding for the college is received from a number of agencies such as the State Government, UGC and RUSA. Aside from these external funding agencies, funds are also acquired through the form of fees collected from the students. The annual remittance of fees collected in the college to the government treasury is performed as mandated by the government. The funds that are received from the government are audited by designated government officials as necessary. An internal auditor's committee has been appointed to conduct regular monitoring of funds in order to offer transparency in the manner of utilization of received funds, and to perform internal audits when the need arises.

Internal Audit:

- An internal auditors has been appointed by the Principal in order to ensure the transparency of financial transactions that take place. The internal auditors are responsible for conducting internal audits of the various clubs and committees within the institution such as the Eco Club, NSS, etc
- GAC Cares collects funds for the aid of students with financial troubles, which is further audited by the Internal auditors.
- Student fees like sports, magazine, etc are managed by the student union and the expenditures incurred in such instances are managed by the internal audit committee as well

External Audit:

- RUSA: The institution receives funding from RUSA which is then audited by registered Charter Accountant and the Utilization Certificate is further submitted to the funding

agency(s) as per mandate.

- **UGC Fund: The UGC funds that are received in addition to research grants are audited by registered Charter Accountant and Utilization Certificate is also submitted to the funding agency(s) as per mandate.**
- **UGC-Insurance (Addon Course): Funds received from UGC for insurance is an addon course, that is further audited by registered Charter Accountant.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial system is under the jurisdiction of the State and the Central government and they are the main sources of financial support in addition to funds received from Rashtriya Uchchatar Shiksha Abhiyan (RUSA) and the University Grants Commission (UGC). The mobilization policy for the distribution of necessary funds for development and administration is done through systematic transparency and financial accountability.

- **To ensure the optimal mobilization of funds and income received, a Steering Committee has been set up to serve the function of the institution development committee. This**

committee is responsible for the allocation of funds received by the institution for infrastructural developments, general administration and extra-curricular activities of the students. All funds received are moderated and administered by the concerning coordinators and faculties in charge under the aforementioned Steering Committee.

- The Student's Welfare Committee headed by an appointed Director is responsible for providing funds to students in need of financial assistance which may arise out of medical exigency and socio-economic disadvantage for admission fee, tuition fees, books, contingency fund, living cost, etc.. The fund for this committee is collected through voluntary contribution from the faculties. Under the Teacher's Welfare Fund, financial support is also given to facultes who are in need and as formality due to case-specific circumstances as and when the need arises.

- For maintenance of the library facilities, late fee is collected for overdue borrowed books and a minimal fee is also imposed for services provided by the library such as photo-copying, printing, etc. which are made available to the students.

- For the maintenance of the College Bus, in accordance with the instructions received from the Directorate of Higher and Technical Education, fund is collected from the students who are required to contribute a small amount which is included in their admission fee and also from the faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is the most relevant administrative body within the institution that is responsible for ensuring the maintenance and quality of the various other cells. The IQAC is instrumental in upholding the overall reputation of the institution, ensuring that the values being administered o the students are upheld.

The IQAC was established in the year 2002, and has continued to

fulfill its purpose up to the current day. The vision of IQAC is to maintain the institutional values at a respectable level. To this end, various reports have been implemented by all the departments and are received by the IQAC. They are as follows:

1. Academic and Administrative Audit (AAA): The AAA has been ensued in order to ensure efficiency and effectiveness of the various administrations in the institution. The institute completed the first cycle of External/Internal Academic and Administrative Audit (AAA) assessed on 22nd October, 2021, and attained 63.93% with an aggregate institutional point of 959. This practice has been instrumental in highlighting crucial areas that the institute can continue to improve upon and document in AAAs that will continue to be documented in the future.

2. Department Monthly Report (DMR): The DMR is collected monthly from each of the Departments which documents notable undertakings by the faculty. This practice helps to provide a consistent update on the various departments and enables the teachers to reflect on the work that they have performed for each month.

3. Feedback from all Stakeholders: Stakeholders include Alumni, Faculty, Parents, as well as Students. Collection of feedback from these groups enables the faculty to better reflect on themselves and provide a more comprehensive educational experience for all of the students.

4. ERP: The College has made use of an ERP since October 2020. The introduction of this software allows for managing the data of both students and teachers, as well as to maintain a secure and precise library of documentation on the various activities that are undertaken within the bounds of the institution.

File Description	Documents
Paste link for additional information	https://gac.colles.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The continual improvement of teaching learning process is a major focus of the institution. The teachers of each department are

encouraged to engage with research activities and to strive towards higher studies. This is done in order to enhance their teaching acumen and achieve better results for the teaching learning process.

The feedback provided by the various shareholders is collected by the IQAC and is used to take further steps in order to better accomplish the institution's mission of education. In order to achieve this mission, the following practices have been adopted:

- The implementation of several awards and rewards provided to the exceptional and excellent students
- The mentoring system has been utilized by the institution for all semesters so as to achieve better communication between the teachers and the students, and to provide aid wherever necessary
- The AAA (Administrative and Academic Audit) is undertaken in order to effectively determine the strengths and weaknesses of the institute, and to take necessary measures for continued improvement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gac.ac.in/page/iqac-documents-2020
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Mizo society, being an egalitarian society, gender-based discrimination is not a persistent problem. In the college itself, both Boys & Girls enjoyed equality and equal opportunity in respect of admission and other academic-related issues. However, certain measures have been taken by the institution to ensure the safety of women inside the campus.

Curricular Activities

- **Gender sensitization and awareness are concerns addressed by several Departments. The Department of English has an entire paper devoted to prose writings by women on issues related to women such as gender politics and women's rights. A translation of the Mizo short story 'Lali' which is included in the compulsory Foundation Course English II paper deals with the status of women in traditional Mizo society.**
- **The Department of Political Science examines women and politics, their input in social, economic & cultural policy matters, the debate on reservation for women in India and other crucial issues.**
- **The Department of Education includes studies on the equalization of educational opportunities, literacy and girls' education, as well as sex education.**
- **The Department of History offers courses on the status of women, gender roles and sexual revolutions in the context of world history.**
- **The Department of Political Science has an entire course devoted to Human Rights including rights of women, children,**

minorities, disabled and old age, and provisions under the Indian Constitution.

Co-curricular Activities

- The college had Grievances and Disciplinary Cell, and the cell worked for the security and safety of the women. This is done through counseling and lectures.
- Pamphlets on 'Gender Equality' and "women's rights' were distributed in classrooms as per the convenience of the teachers concerned.
- The department of History, Government Aizawl College organized a seminar on 'Gender Sensitization in Contemporary Mizo Society' in collaboration with Equal Opportunity Cell, RUSA in 2020. The articles were being edited by Prof. Vanlalringa Bawitlung and Dr. Lalnunpuii Ralte of History Department and had been published with an ISBN number 978-81-950141-3-2.
- The institution have different clubs such as National Service Scheme (NSS), National Cadet Corps (NCC), Youth Adventure Club, Cultural Club, Literature Club, Consumers' Club, Evangelical Union, Red Ribbon Club, Eco Club, where both male and female students participated freely in their own interests without any discrimination.
- International Women's Day has been observed by the institution where teachers gave students a lectureon women's rights and freedom.
- Gender sensitivity is ensured by providing separate toilets for Boys & Girls, Male & Female Teachers and Staff.
- To understand the importance, relevance, as well as need to inculcate gender sensitivity the Department of Sociology organized a special lecture on Gender Sensitization on the 24th of March, 2021 at the college Conference Hall. Mrs.Vanlalhriatpuii Renthlei, State Co-ordinator, State Resource Centre for Women, Women and Child Development, Social Welfare Department, was invited as the Resource Person.
- A Programme on Gender Equality (Essay/Poetry writing competition) was organized by the Department of English on the 12th February 2021, at the college Conference Hall. Fourteen student competitors gave presentations/readings of their essays/poems on the theme.
- In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, Internal Complaints Committee of Sexual Harassment on Women at Workplace was formed.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- **As per the order of the Aizawl Municipal Corporation, dated 17th July 2019, the corporation adopted 'The Solid Waste Management Rules 2016'. This rule suggested 'segregation of waste at source' and this had to be supervised by the certain Local Councils. According to this rule, citizens in the Aizawl Municipal Area had to differentiate the waste as hazardous & E-Waste, Plastic Waste, Dry Waste and Wet Waste. Disposal of waste to dumping grounds are done through garbage trucks arranged by AMC where biodegradable waste and non-biodegradable wastes are collected routinely on fixed dates. Separates bin are arranged for classrooms, library and offices which are then emptied to the main disposal units.**
- **Two types of waste bins are provided at campus for biodegradable and non-biodegradable waste. These wastes are managed depending on the nature of the waste.**

- Students and staffs took back their food waste so that minimum waste was generated in the campus.
- The unused papers of the examination booklet are being distributed to the students who are in need, after sorting out.
- Government Aizawl College is a plastic free campus.

Liquid Waste Management:

- Regarding the Liquid Waste Management, the institution maintained a very good drainage system. All the liquid wastes from the college urinals and kitchen are direct to the drain using an extensive pipeline system. These liquid wastes are being drained to the main drain that was maintained by the Government of Mizoram. The drainage ways were covered by slabs so that bad smells would not bother the residents.
- Toilet wastes are managed using the traditional septic tank and soak pit system.

E-Waste Management:

- The college had a very low count of E-waste because most of the defect hardware is recycled by the NIELIT Study Centre of the institution for practical purposes. The remaining wastes are disposed of in white bins following the AMC regulations.

Waste recycles system

- Paper wastes are collected in a paper bin, located in classroom corridors, professors common room, library and administration office. The collected papers are sold for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Regarding admission in the college, there was no discrimination. Though majority of the students were ST, special consideration was given to SC, OBC and others.**
- **The institution is open to all, students of various creed, castes, sections and religions are the main beneficiaries.**

In the recent years, the college gave special care to Naga, Nepali and Chakma students.

- Students from low economic spectrum are given financial assistance by the teachers from their own pockets even before and during the Covid pandemic. The teachers always gave material and financial aids to students who faced natural calamities, and also to students who lost their parents.

- The College gave importance to mentoring system, where mentor and mentees maintained a good relationship. The mentorgave importance to the minorities so that the students can improve in all their ways of life. In many of the college programs such as fresher's social and parting social, items such as dances and singing were performed by students of different community for the purpose of cultural exchange and cultural harmony. Students and teachers used to perform various programs to create communal harmony and unity among different sections of the society.

- The teaching faculties of Government Aizawl College comprised of persons from different communities. All the faculties maintained communal harmony, creating a peaceful environment.

- Ek Bharat Shrestha Bharat Club is formed in our college in attempt to integrate different cultures and traditions in India.

- The college does not have restriction and never force the students and teachers to adopt a particular food or wear a particular clothes belonging to a specific culture. Teachers and students, male and female can wear dresses according to their own choice and customs.

- Students from SC and ST got scholarship and other socio economic benefits equally according to the government norms.

- Hindi department of Government Aizawl College always address successfully the language barriers between students from different communities, creating a peaceful environment between students.

- The college has a Cultural club called HUIVA Cultural Club. They perform in different competitions, they performedon Virtual folk dance competition which was organized by Mark Advertising on 29th March 2021. The Club entered the final round. HUIVA Club applied for affiliation underMizoram Cultural Organisation on 8th March 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. At the start of the semester, all the departments of the institution usually have an orientation program. And in that orientation, the students and teachers were taught about their values,rights, duties and responsibilities as a citizen of India.

2. Awareness campaign cum plege taking ceremony was organised by NSS unit on 14th Jan.2021. Mr.Lalbiakzuala PO delivered a speech on Road Safety and Pledge was also taken. Road safety pamphlets and leaflets issued by Aizawl City Traffic Management Committee were distributed to local drivers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. To commemorate Green Mizoram Day on 24.6.2020. Mr.Zorinfela PO along with 3 volinteers cleaned unit plantation site at Damdiai, Maubuang.

2.In commemoration of the 75th anniversary of India's Independence, a webinar on the1st War of Independence 1857(Azaadi Ka Amrut Mahotsav India @75) organized by the Departments of Art & Culture and Higher & Technical Education, was hosted by the Department of History, Govt. Aizawl College on the 10th May 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. INCENTIVE SCHEME

Merit Scholarship Sponsored by the College :-

1) VI Semester BA/B.Com.: Merit Scholarship of Rs. 1,000/- and Certificate sponsored by the teaching faculty, to be awarded to

students of each Core who secure at least a minimum aggregate mark of 95% in the University Final Examinations.

2) VI Semester BA/B.Com. : Merit Scholarship of Rs. 3,000/- and Certificate, sponsored by the teaching faculty, to be awarded to MZU Rank Holders in each Core Subject in the University Final Examinations.

2.Department Monthly Report

Department Monthly Report (DMR) is maintained by all the Departments where records such as classes taken by teachers, number of unit tests, invited lectures, student seminars, educational outings etc., for Classroom & Curriculum Development, Development and Extension Activities (Value Added Program, Community Services/Blood Donation) Faculty Development Initiatives (Seminar/Workshop/Training Attended, Paper Presentation, Lectures) etc., are kept and updated at the end of every month. This helps in keeping track of Department activities per month. This practice of maintaining Department Monthly Report was started in July, 2017.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gateway to opportunities

It all started with the motive to afford an opportunity to the community in general and to those in service in particular, both government and selfsupporting students, that the college initially started as an evening/night college in 1975. The vision of Government Aizawl College, then Aizawl College, is to impart higher education in consonance with the motto 'Labor Omnia Vincit' by providing suitable ground to achieve allround development (of the ability, talent and personality) of the students inline with the vision of the founding fathers and within the regulations of the affiliating university. This is maintained till date. Government Aizawl College caters to the needs of the society -to help form good habits, to acquire knowledge and improve skills for

advancement (then, required for promotion for those in government service), to develop healthy interests and attitudes through education and social services, to uplift the students and involve them in the mainstream of the nation through development of culture, society and economy.

Hindi is not common in everyday use here in Mizoram. Hindi is further not made a compulsory subject in the higher classes of the educational institutions here in Mizoram, much less at the college level. It would not be wrong to say that just about 20% of the population read and write Hindi.

However, Government Aizawl College is proud to say that it is the only college within the district of Aizawl having the Department of Hindi.

The Department of Hindi was initially introduced at the college in 2000 with only one faculty member. The department later offered a three year degree course: BA (Hons) and Elective in Hindi. The department at present has three (3) regular and three (3) part-time teachers.

The department believes in creating a close relationship between teachers and students as this creates a sound environment for learning. This is attempted through mentoring. Mentoring of students by faculty is practiced by the department; students are divided into small groups led by one faculty member. The mentor maintains and records the academic performance of the students, as well as any other required personal details. The Mentor monitors the mentees and helps them out as and when needed.

Meetings are held on a regular basis and exam results of the students are analyzed every semester under the guidance of the HOD.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Mizoram University and follows their prescribed curriculum. Faculty members are actively involved in curriculum design as members of the various Boards of Studies and the Academic Council. Curriculum Delivery: The usual methodology of curriculum delivery underwent an upheaval due to the pandemic and the teaching learning process was compelled to go digital, apart from a brief period of offline learning between 8th March to 14th April 2021. In place of traditional classroom teaching, communication technology in the form of Google Classroom, Zoom/Google Meet, Google Forms, LMS, WhatsApp, YouTube etc had to be used for teaching and completing the syllabus. Despite the difficult and challenging circumstances, the institution continued as best as it could in carrying out curriculum dissemination through the usual procedures such as preparation of academic calendars and timetables, distribution of workload, mentoring of students, conduct of CAT, regular department meetings and consultations, and documentation of daily log sheets of classes and monthly departmental reports. The college prospectus was uploaded on the college website, made more crucial due to the fact that admissions were done entirely online during this pandemic-controlled reporting period.

Academic Calendar: Despite the uncertainties of the pandemic, the Academic Calendar based on the calendar madeby Mizoram University was prepared at the start of the semester and uploaded on the college website and widely distributed on class and mentoring Whatsapp groups. It indicated dates allotted for new admissions, Orientation programs for freshers, Continuous Assessment Tests, university exams, students' elections etc.

Timetables; Class timetables were prepared in advance before each academic session and tabled at the first staff meeting of the session. Since the timetables could not be displayed on the notice boards of every classroom as usual, care was taken to circulate them in WhatsApp class and mentoring groups created for the purpose of serving as online virtual classrooms.

Faculty Training on Technology Learning Tools: The faculty underwent training sessions and workshops on the use of technology tools for online classes on the 13th August and 23rd September. Zoom accounts were purchased as well as a Learning Management System software application. Software engineer, C. Lalengmawia, a Ph.D. scholar in Computer Science and Management, was engaged to develop a software programme for the college, and a special training session of its use was organized for the faculty on the 16th October. Lesson Plans and Course Delivery Methods: Faculty members devise lesson plans which are adhered to as far as possible. Course delivery methods include class presentations, powerpoint presentations, tutorials, and case studies. Apart from classroom education, students also gain experiential learning through project work. Students' progress is monitored through regular assignments and tests. This procedure indicates the progress of students and helps in identifying and correcting problem areas among students. Tutorials and remedial classes are conducted to enhance the performance of students. Mentoring System: Students are mentored by the faculty in small groups to address any difficulty they may be facing academically or otherwise. This has been particularly beneficial during the pandemic. Here again mentors utilized Whatsapp to create groups to keep in constant contact with their mentees.

Log Sheets and Department Monthly Reports: Faculty maintain logs of their classes indicating date, time, duration and topics taught, and the data is then collected into monthly reports which include other details such as value-added programmes and faculty development initiatives.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.youtube.com/c/GovtAizawlCollegetheOfficialchannel

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar based on the calendar of Mizoram University. It is included in the college prospectus and uploaded on the college website. The academic calendar includes timelines such as dates of beginning and end

of session, dates for internal examinations (CAT), tentative dates of practical and theory examinations, student activities such as blood donation campaign, students' union elections etc. Departmental timetables are prepared in advance based on the master timetable. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the academic calendar. The performance of students is assessed continuously through time-bound tests, assignments, and presentations. Faculty members all participate in the conduct to the Continuous Assessment Evaluation through paper setting, exam invigilation and paper evaluation. Regular faculty meetings ensure that continuous assessments are executed efficiently.

Internal assessment marks are moderated by the departmental faculty while they may participate in the central evaluation process either as Chief Examiners, paper examiners or scrutinizers to ensure timely declaration of results of university examinations.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://gac.ac.in/page/academic-calendar-2020-21

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1893

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1893

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of Mizoram University, the college follows the designed curriculum of its parent. Teaching faculty members contribute to the curriculum design by being actively involved in framing and formulating the syllabi as members of Core Committees for UG syllabus revision, BOS, BUGS and the Academic Council. The University is constantly striving to make its academic programmes relevant and sensitized to a fast-changing world by bringing in courses that integrate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Courses that offer these issues are as follows –

Professional Ethics form part of the final semester Commerce course work which addresses crucial issues like corporate social responsibility, business ethics, corporate philanthropy etc. The Department of Hindi also touches upon these concerns in Paper XI.

Gender sensitization and awareness are concerns addressed by several Departments. The Department of English has an entire paper devoted to prose writings by women on issues related to women such as gender politics andwomen's rights. A translation of the Mizo short story Lali which is included in the compulsory Foundation Course English II paper deals with the status of women in traditional Mizo society.

The Department of Political Science examines women and politics, their input in social, economic & cultural policy matters, the debate on reservation for women in India and other crucial issues.

The Department of Education includes studies on the

equalization of educational opportunities, literacy and girls' education, as well as sex education.

The Department of History offers courses on the status of women, gender roles and sexual revolutions in the context of world history.

The Department of Political Science has an entire course devoted to Human Rights including rights of women, children, minorities, disabled and old age, and provisions under the Indian Constitution. There is a full compulsory paper on Environmental Studies with a thorough course structure on the ecosystem, natural, renewable and non-renewable resources, biodiversity, environmental pollution, climate change and sustainable development.

Besides this, the Department of Economics has a full paper on Environmental Economics which aims to provide fundamental concepts in environmental economics. At the end of the course, the learners will be able to understand economy environmental linkages.

The language Departments of Hindi and Mizo also include several prose and poetry pieces which refer to and address environmental issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

47

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gac.ac.in/page/feedback-analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1681

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well-established mechanism to identify advanced learners and slow learners to facilitate effective and relevant actions respectively beyond the normal teaching-learning process. The entire mechanism can be divided into two main phases viz., identification and action phases.

IDENTIFICATION:

The first phase is initiated soon after the conclusion of the admission process during which the teachers of the respective programs executed the preliminary identification of the students as regarded to slow learners and advanced learners based on the results and the submitted mark sheets of the previous Board Examinations. Each department is directed to formulate its own action plan to assist the slow learners as well as to motivate the advanced learners during the duration of the first semester. The publication of the first semester results and the Consultation with the mentors result in the generation of a more refined list. And it is for these students that the institution formulates its policies regarding programs to be conducted to support the aforementioned students. However, extreme caution is made so as not to discriminate against the students based on this identification.

ACTION PHASE:

The respective measures taken for the previously identified students are as follows:

(i) FOR SLOW LEARNERS: Remedial classes are conducted for such students being identified as slow learners. Moreover, they are encouraged to avail tutorial classes as much as possible.

Parents are also active participants in this process and they assist the teachers in identifying and understanding the underlying reasons for the poor performance of their children. The strong mentoring mechanism of the college also has a significant contribution to the gradual improvement of the students.

(ii) FOR ADVANCED LEARNERS: Students who are identified as advanced learners are encouraged to take part in extracurricular activities like Quiz competitions, writing competitions, etc which may result in the enhancement of their general knowledge and experiential knowledge. At the institutional level, cash and other incentives are introduced to motivate such students. Awards such as the Principal's Award, Professor's Award etc are instituted to inspire advanced learners to put in their best efforts. Furthermore, they are provided with advanced resources on varied topics and special guidance is accorded to them by the career guidance and counselling cell along with the Civil Service Aspirants Club with regards to the civil service and other competitive examinations of both the state and the central governments. At the department level, some departments motivate their students by bestowing the HOD award to the rank holder students to motivate and inspire them towards excellence.

File Description	Documents
Link for additional Information	https://gac.ac.in/page/campus-news
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1687	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to incorporate experiential and participative learning in the teaching-learning process, the following methodologies are adopted by the College:

Experiential Learning –

(i) Field Visit/market survey: Teachers and students conducted field visits/ market surveys to adopt village Hmuifang to enhance the learning imparted through classroom lectures.

(ii) Project work: B.Com students are required to perform Project work to utilize the knowledge that they accumulate during the entire program and submit a comprehensive project report.

(iii) All departments, especially the English and Mizo Departments encourage their students to contribute in the College magazine to develop and enhance their writing skills. English Department has a Blog (GAC Lit Orbit) to showcase the writing skills and talent of students.

(iv) Literature club publishes a monthly magazine namedSekibuhchhuakwhich serves the dual purpose of being a valuable document and developing the language skills of the students, the club has also introduced a fortnightly newspaper calledMeitalhwhich features the works of the club members and keeps them motivated to keep writing

(v) Ek Bharat Shrestha Bharat Club was established to provide exposure to varied cultures, heritage, learning and language from other states

(iv) Department of Hindi conducted spoken Hindi class for students

Participative Learning

-The institution adopts several participative techniques to ensure the active participation of the students in the learning process. In this regard, the following methods are commonly utilized:-

Group discussion and Seminar presentations – In order to augment the normal lecture methodology, students are regularly engaged in group discussions and presentations in the classrooms.

Formal Project presentations- B.Com students present their project to an external examiner appointed by the affiliating University.

Brainstorming- This technique is vastly employed by the Career, Counselling and Placement Cell, Civil Service Aspirants Club and UGC Career Orientation instructors of the College.

Co-Curricular Activities- Students are required to participate in activities organized by NSS and different Clubs to enhance life skills and cognitive skills like communication, leadership, reasoning skills, teamwork, social responsibility, good citizenship etc. They are further necessitated to partake in events such as Fresher's Social, Annual Sports Week, Cultural programs etc. Students are strongly encouraged to participate and ask questions in the classroom.

Problem Solving Methodologies –

The institution urged its faculty to incorporate problems in the teaching-learning process which allow students to develop their cognitive and problem-solving skills. They are instructed to give suggestions as opposed to providing direct answers to enable the students to strengthen their problem-solving skills. Assignments and activities are planned so as to instil the ability to critically analyze a problem and map out all its elements to prepare a workable solution. Various departments and clubs compel their members to submit reports of their activities to enhance the analytical and comprehension aptitude of the students. Citizen's Charter of the College was formulated with the objective of ensuring a transparent model

of excellence in providing high-quality education for all student aspirants to provide vocational and professional education for a job.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gac.ac.in/page/campus-news

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to traditional classroom education. Most of the classrooms are enabled with projectors installed, digital podiums etc and the campus is wi-fi enabled with two access points. Learning Management System (LMS) classroom and social media like WhatsApp/ telegram etc are used to manage and post course-related information- study materials, submissions and evaluations, assignments, etc. Video conferencing tools like Zoom and Google Meet are used to conduct online classes/meetings/webinars/workshops etc. Tablets and mobile phones are also used for effective curriculum delivery.

Teachers are encouraged to use power-point presentations in their teaching by using LCDs and projectors. They are also equipped with computers/ laptops by digital libraries, online search engines and websites to prepare an effective teaching-learning process. The library is fully automated. It provides links to e-books and other resources. There are 8 internet connections for all students and teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gaconline.in/classroom/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

636

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college sincerely follows the examination regulations prescribed by MZU for Continuous Internal Evaluation. The Examination Committee is formed with the Vice Principal as Chairman. The Examination Committee prepares exam routines and appoints invigilators. Invigilators are required to report for duty 30 minutes before the commencement of the examinations. Each department submits marks obtained by students to the committee.

The college prepares an institutional Calendar (all activities-academic and social) for the year in accordance with Mizoram University's academic calendar and State calendar. The institutional calendar is circulated to all faculties and students.

In order to uphold transparency and ensure fairness in the assessment process, evaluated answer sheets are distributed to the students for self-evaluation after which they are returned to the concerned teacher. This also guarantees the correction of mistakes, if any, from the teachers' end. Besides, learning outcome is also assessed through methods like - standardized unit tests or informal class tests (including scheduled and surprise tests), oral examinations, problem-solving exercises, group discussions, minor projects, project report writing, observation of practical skills, etc. For slow learners and poorly performing students, remedial classes are also conducted to improve their academic performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://gac.ac.in/page/academic-calendar-2020-21

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A well-formulated grievance redressal mechanism is instituted in the college with the Grievance Redressal Cell as the nodal agency along with Examination committee through which all Grievances, including internal examination related ones, are effectively handled on the occasions that they may arise. According to this mechanism, each student can communicate their grievances to the concerned person through the following methods:-

Verbal Complaints: Students are encouraged to voice their grievances verbally directly to their Mentors, HODs, Principals or to any other concerned authorities while strictly complying with the accepted etiquette of the campus.

Online Complaint: The home page of the institution's website contains the tab Grievance Redressal form through which students can submit their grievances. All submissions through this portal are closely monitored by the webmaster.

Complaint Box: Students can also drop their complaints through the Complaint Box which was put up outside the faculty lounge

Written Complaints: All stakeholders can submit a written letter to the examination Committee through their respective department HODs stating their grievances.

After evaluation, in order to ensure maximum transparency with the internal examination, the corrected answer scripts are distributed to the students in the classroom for verification and self-evaluation. The final compiled marks are then recorded and displayed on the notice board for a week and also to a

class Whatsapp group during which students are free to interact with the concerned teacher and the examination committee to resolve grievances if any. If certain cases are felt to be beyond the authority of the examination committee, such cases are forwarded to the Grievance Redressal cell for immediate action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gac.ac.in/page/online-grievance-redressal-form

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The University states the PSOs, POs, COs or objectives of the courses and expected outcomes in the prescribed syllabi for certain programs. These are available to all stakeholders at the university website, College website and College library and Departments. However, when outcomes or objectives are not specified in the syllabus, individual departments along with the examination committee undertook the imperative task of framing the same. The institution has organized training programs to enhance conceptual clarity so as to assist the teachers in carrying out this task, the College relies upon several modes of dissemination of programme outcomes among students and other stakeholders which are:-

(i)In addition to the college website, a comprehensive list of both the program outcomes and the course outcomes of the Programmes offered by the institution is published in the college prospectus.

(ii) At the time of admission, the Students' Help Desk apprises students of what to expect from various courses and counsels the prospective students and parents on the expected outcomes of programmes for selecting their course for admission.

iii) Orientation programmes organised separately by each

department

(iv)The meeting held for parents of first-year students is also used to guide parents to understand the expected outcomes

(v)The vision and mission statement are displayed at all strategic locations in the College, on display boards in the college, on College Prospectus, Institutional website and on official Instagram page

(vi) For students' enrichment, the teachers are arranging a presentation and assignment based on their syllabus and also group discussion are practised to exercise their way of thinking in a broader prospect.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gac.ac.in/page/syllabi-of-courses-offered
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college under Mizoram University is to take part in the Central evaluation. In each semester, a number of teachers are involved in setting question papers for different semesters and the central evaluation of the examination papers conducted by the university.

Since the adoption of the CBCS system by the university which requires the colleges to conduct continuous internal

evaluations, the Examination Board of the college takes charge of conducting internal examinations. The college ensures transparency in the evaluation process. After evaluation, students are given the opportunity to air their grievances, if any, in this regard. The marks of the students are also displayed on the notice board.

The IQAC provides detailed result analysis data on student examination results. The performances of each department are stated in the analysis. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. The detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile that keeps track of the post-college endeavours of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://gac.ac.in/page/june-2021-university-exam-results

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

BA=332, B.Com= 34, Total=366

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://mzu.edu.in/category/examinations/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gac.ac.in/page/students-satisfaction-survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities for the neighborhood community were undertaken through various programmes under the National Service Scheme (NSS), National Cadet Corps (NCC) Unit, Youth Adventure Club (YAC), Civil Service Aspirants Club, Huiva Cultural Club, Eco Club, Red Ribbon Club, Adoption of Village Cell and Committee on Covid-19.

1. The NSS Unit deployed volunteers for Covid-19 pandemic duty at YHAI Government Quarantine Centre, Luangmual, Aizawl, from 2nd-16thJuly2020 ; conducted Cleanliness Drive at Unit Plantation Site at Damdiai in commemoration of World Environment Day; organized Blood Donation Camps and observed Felicitation of Voluntary Blood Donors 2020; participated at a Special Camping held at Vanbawng during 11.12.2020 to 17.12.2020; construction of public urinal; organized Awareness Campaign cum Pledge Taking Ceremony on Road Safety; distribution of safety pamphlets and leaflets issued by the Aizawl City Traffic Management Committee at Sikulpuikawn junction to local drivers.

2. The NCC Unit of the College participated in the Cadre Camp at Govt.Aizawl College, Tent Pitching, Weapons Training, Ek Bharat Shreshtha Bharat Camp, Annual Training Camp, Poster Writing Competition.

3. The Youth Adventure Club organized Cleanliness Drive at the College Campus at Sikulpuikawn; held training programme and demonstration on activities such as Rappelling, Jumaring, Traversing, First-Aid, organized Caving programme.

4. Civil Service Coaching classes and Online Mock Tests were conducted under the Civil Service Aspirants Club. A Seminar on 'Career Guidance and Personality Development' was organized in collaboration with Students Support and Progression Cell and Career Counseling and Placement Cell.

5. Mizo Cultural Dance practices were held under the Huiva Cultural Club on Tuesdays and Fridays. The Club participated in the Virtual Folk Dance and Singing Competition organized by the Ministry of Tribal Affairs Department, Government of India in collaboration with Mark Advertising. The Huiva Cultural Club won second position in the Dance Competition. The Club became

affiliated to the Mizo Culture Organization (MCO) on 8th March 2021.

6. The Ecology Club organized Environmental Awareness programmes through Photography Competition, Essay Writing and Poster Making Competition on the theme 'Eco System Restoration' in observation of World Environment Day; Tree Plantation drive was held at New Campus, Mualpui on Green Mizoram Day; participated in the Online Speech Competition on "Environment and Pollution Control" organized by Mizoram ENVIS Hub and Mizoram State Pollution Control Board.

7. The Red Ribbon Club designed and submitted a poster on Covid-19 and HIV/AIDS to Mizoram State Aids Control Society and Red Ribbon Club; participated and secured Third Place in the MSACS Red Ribbon Club State Level Quiz organized by MSACS and MZP on 14th November 2020; conducted Exposure Visit to Blood Bank, Civil Hospital, Aizawl, Integrated Counseling and Testing Centre (ICTC), MSACS Office, ART Centre and ICTC Kulikawn; organized Essay writing Competition focusing on the responsibility of society in combating HIV/ AIDS.

8. The College provided a Relief and Outreach Programme to its Adopted Village at Hmuifang through Committee on Covid-19. The College presented items such as Hand Sanitizers, face masks, PPE suits and other essential food items.

9. The college provided Charity Donation to Orphanage Homes in Aizawl on 22nd June,2021.

File Description	Documents
Paste link for additional information	https://gac.ac.in/page/charity-donations
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1687

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. Aizawl College offers undergraduate Commerce course and eight undergraduate courses under Arts stream. There are two college campuses, one at Sikulpuikawn and the other at Mualpui. The Mualpui campus houses Commerce building, cafeteria, Women's hostel and Boys' hostel besides a playground and parking area. Building for Arts stream is under construction at Mualpui

campus.

- There are 13 classrooms at sikulpuikawn campus and 9 at Commerce building at Mualpui campus.
- There is a language laboratory at sikulpuikawn campus.
- There is one common faculty lounge for all teachers, separate rooms for IQAC, examination confidential room, establishment room for non-teaching staff. There is one faculty lounge at Mualpui campus.
- The college has a conference hall with seating capacity of about 80
- There are 11 ICT enabled classrooms at sikulpuikawn campus
- The college is wifi enabled with 7 internet connections. It has one digital board for giving out notice.
- Library with Photocopy facility.
- Computer facility is available for students in the computer resource centre.
- The student's union leaders are provided a room of their own

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://gac.ac.in/page/smart-classrooms

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with all its limitations with regards to space, financial assistance, and facilities, provides as far as possible, opportunity for active participation in cultural activities. Huiva Cultural Club has been inducted on 13th September 2016 with two faculty members and student members. The club actively takes part in state level competitions and other college functions. The club members practise on Mondays and Thursdays after classes, and also engage in fundraising, having no sponsorship from any sources. At present, the club cannot be provided with a separate room for practice and meetings and keeping their material. Practices and meetings are held anywhere around the campus.

The college is proud of its performance in sports and games at college and inter college levels, bagging medals in all disciplines. Although the college does not have playgrounds of its own, it utilizes available playgrounds and sports centres by hiring them with funds collected as fees. This is managed by the Students Union under the guidance of faculty in charge of sports. The amount is spent on hiring of playgrounds, sports centres, and for purchasing sports equipment.

The college also provides gym equipment for students use. This was purchased in the year 2018 .A separate room was provided for it. However, as demand for more classrooms rose, and with ongoing construction work at Mualpui campus, gym equipment is now shifted to an empty space near the conference hall and it is hoped that separate room will be provided as soon as construction work of college building is completed at Mualpui campus. It should however be noted that the equipment can be used as and when desired as it is.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gac.ac.in/page/gym

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gac.ac.in/page/smart-classrooms
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1530

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Soul Version 3.0 for management of Library automation.

2. E Books from sources of National Library and information Services Infrastructure for Scholarly Content) N-List 12500 titles of Journals + 1800 Journals + 2300Journals +3000000 E Books.

3. E-Journals: From N List 18 titles+33+EPW+180+46 Physics 2500 + JStore + Royal Society + 29 titles Chemistry + HW Wilson

4. CD Video about 10 titles

5. Automation Controlling Barcode Scanner OPEC= Open Public Access Catalog System. . Student Smart Card- ID. Issued by EBSOn Color Printer.

6. Security Measure by 8 Closed Circuit TV Covered Two flat .

7. OUTPUT Devices 2. Xerox Machine , Sony Ebson Color Printer. Smart Card Printer Two Canon Printer and Scanner.

8. UGC Resources Center : Internet Chatting =24 seating Capacity With Computer set. Feeding Network 100megabid per sec.

Overhead Projector with wireless key by Anycash for teaching Orientation with NetWork Broad Band mentioned above.

9.Wifi coverage area of Campus. Library. All Lecturer Common Room, Conference Hall.

10. Institutional Repository.:All kinds of Information focusing development of education retrieved about the state important information therein.

11. National Digital Library of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gac.ac.in/page/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college encourages the use of ICT for teaching learning process as much as possible. It has a separate ICT cell that looks into all matters concerning ICT. There are 12 classrooms at the existing sikulpuikawn campus out of which 10 have LED projectors.

There are 43 desktops altogether which are distributed in the different rooms of the college.

The college has an Internet Resource Centre which has 21 computer sets equipped with internet facility.

Each department has a separate laptop, and there are 3 more laptops for use.

The college has 7internet connections as follows:

1. **BSNL optic fibre, 5mbps per second**
2. **BSNL Broadband, 1mbps per second**
3. **BSNL optic fibre, 10 megabit per second**
4. **BSNL optic fibre, 100megabit per second (4 nos.)**

During 2010 to 2019 the college has used BSNL broadband consisting of 12 connections. 90% of the bill was covered by Government of Mizoram and only 10% was paid by the college. However, the connectivity was often not upto the required mark so the more advanced internet servers such as BSNL optic fibre took the place of BSNL broadband previously used. The BSNL optic fibre was installed on 14th January 2020.

There are 2 wifi for students, the modems being placed at the Computer Resource Centre.

NIELIT housed in the college campus provides Computer course to students.

The college purchased Learning Management System (LMS) for teaching learning process to be used during the pandemic.

Online classes are mainly taken using zoom. The college purchased zoom 3 accounts for taking classes, as well as for all other functions such as webinars and meetings organized for and by the college.

It also has official YouTube channel where important information such as videos on online filling up of forms are uploaded for students' use. Other social media platforms such as Instragram, whatsapp, google forms, google meets, google classrooms are used constantly for teaching learning processes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.youtube.com/watch?v=UUKpGSA4GzE

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has laid down rules and regulations to be followed by both students and teachers for use of its facilities and infrastructure.

Physical and academic facilities

- The Resource Centre accommodates computers for students use. This is in the care of computer administrator who takes care of all requirements of the same.
- Rules and regulations have been laid down by the ICT committee to be put up in the Resource centre for all users to follow.
- All computers and other electronic gadgets such as printers, photocopy machines, are turned off after college hours.
- Computers and internet are not to be used for downloading any other documents or files except contents of the curriculum.
- Rules and regulations about the college are put up as notice on the walls of various floors of the college building.
- The ICT committee takes charge of computers and internet connections and makes necessary decisions on purchase, repair and maintenance of the same.
- The ICT committee takes the charge of all zoom accounts of the college. Reservation of zoom accounts for webinars, meetings and functions is to be made by all teachers and to the ICT committee besides the usual class routine. This is to avoid clashes of users.
- Reservation is to be made for use of the conference hall by any teachers, students, cells or others well in advance, to the caretaker who is seated near the principal's chamber.
- Guidelines for utilization of college bus have been prepared so as to avoid misuse of the same.
- Faculty in charge of cells, classes, or committees gives requirement for purchase of items to the principal, which is reviewed and purchased only if and when found genuine.
- Since the college does not offer science, it does not have laboratories for the same except a language laboratory. Guidelines for using the same were prepared for all users to follow.
- Each department is requested to prepare booklists for purchase according to budget allocated for each.
- Visitor's register is maintained in the library for all visitors.
- Space for keeping books and bags is provided at the entrance of the library.

Support facilities:

- **Dustbins and brooms are kept in all classrooms and students are in charge of maintaining cleanliness of their respective classrooms.**
- **Water tap, sink and handwash are provided at the entrance of the college building. Sanitizers are kept at every floor of the building.**
- **The college canteen gives discounted price for faculty.**
- **The college properly maintains its social media platforms such as website and official Instagram page as well as official YouTube channel to document and to share important information about the college to all.**
- **Faculty and their bio data are provided for easy access in the prospectus and website.**
- **Separate toilets for boys and girls**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gac.ac.in/page/smart-classrooms

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1336

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	<u>https://www.instagram.com/p/CNAZYklBiRU/</u>
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

237

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

237

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11	
File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51	
File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0	
File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Union is formed in the college every year through an election.. Elections are conducted for 8 posts, namely, Vice President, General Secretary, Debating Secretary, Indoor Games Secretary, Social Culture Secretary, Outdoor Games Secretary, Magazine Editor. The Students Union has representations on several committees of the College such as IQAC Core Committee, Student Support and Progression Cell (IQAC) and other committees like sport committee, Swach Bharat, EBSBC etc.

File Description	Documents
Paste link for additional information	https://www.instagram.com/p/CIDFL34lssH/?igshid=YmMyMTA2M2Y=
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes significantly to the development of the institution through financial and other support services such as organising a meeting where prominent and renowned sportsperson were invited to give motivational speech to different classes and provide financial assistance to needy students. Alumni members provide odd jobs as and when needed by students for their financial maintenance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims to live up to the motto "Labor Omnia Vincit", which means "labor conquers all." It symbolizes the act of working hard in order to achieve success in all areas of life. It is established to educate and disseminate awareness on the virtues of labour to the students. The students are encouraged to succeed and excel in both academic as well as extracurricular activities. To this end, various clubs have been established for the students to participate in, such as Youth Adventure Club, Cultural Club, Dance Club, etc, to ensure their comprehensive growth in all aspects.

Providing a suitable environment for achieving all-round development of the students is a major goal of the college. The students are guided to develop and hone their abilities, their talents as well as their personalities in order to ensure that they will grow to become upstanding citizens of the nation.

The students are taught and looked after in order to form good habits, to acquire proper working knowledge and skill, and to develop healthy interests and attitudes. The purpose of college education is not just academic merit, but also to provide suitable education so as to carry out various activities required in a dynamic modern society.

Students who exhibit exceptional creativity and prowess are provided with incentives like cash awards in order to further flesh out their burgeoning talents. In addition, promising students are also prepared for competitions at national as well as international levels.

After the covid-19 outbreak, a covid-19 helpline was established by the faculty to address mental health, psychological concerns, well-being of the students and any problem related covid-19.

The college emphasises the importance of athletics in physical and mental health, and students are encouraged to participate in sports activities to develop their overall health and capabilities.

The college strives to achieve equal opportunities for all students. GAC CARES, an initiative to provide aid to economically disadvantaged and marginalised students has been set up by the faculty. The funds collected through GAC CARES are utilized in instances such as when students are unable to

pay their fees, or for medical emergencies.

File Description	Documents
Paste link for additional information	https://gac.ac.in/uploads/attachments/8fa 5117b171ed986f99f2c877e7ba830/gac-prospectus-2021-2022.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is headed by the Principal with the assistance of the Vice Principal. Under them are the Heads of Departments and the Head Assistant (HA) who are responsible for the academic and administrative duties within the college. In addition to these positions, the college has also established various committees and cells to handle administrative duties. These committees are established to promote decentralization and manage power effectively within the college. Decentralization of the administration results in more freedom and independent thinking among the faculty.

The various cells and committees in the institution are:-

- **IQAC Core Committee – The Principal acts as the chairperson of the IQAC and arranges the timeline of events, course plans, and various extracurricular as well as curricular activities.**
- **Curricular Aspects Cell – The duties of this cell include the implementation and enrichment of the curriculum, promoting academic flexibility, as well as collecting feedback for the overall improvement of the institution.**
- **Teaching-Learning & Evaluation Cell – This cell undertakes the enrolment of students in addition to profiling student and teacher details as well. It oversees the teaching-learning process and the overall performance of the students.**
- **Research, Innovations & Extension Cell – This cell has duties such as resource mobilization for research, creation of an innovative ecosystem, research publications and awards, the extension of activities as well as collaborative efforts with other bodies.**
- **Infrastructure Cell – The management of the physical**

facilities of the institution is under this cell. These facilities include the Library and IT infrastructure.

- **Learning Resources** – The Library and ICT Committees fall under this cell, their main aim is to strengthen their respective facilities
- **Student Support & Progressing Cell** – This cell is implemented to provide support to students in various activities and to keep track of their progress. It also is in charge of the alumni engagement in the institution.
- **Governance, Leadership & Management Cell** – This cell handles various aspects of the institution such as establishment of a guiding vision, forming of a strategic plan and deploying it, the empowerment of faculties, the management of finances and resource mobilization, as well as management of the Internal Quality Assurance System (IQAS).
- **Institutional Values & Best Practices Cell** – The implementation of institutional values and social responsibilities in both the students and faculty is a duty of this cell. It also aims to support the best practices of the institution and attempts to achieve institutional distinctiveness.
- **Grievances & Disciplinary Cell** – This cell is concerned with maintaining discipline within the institution and also handles the grievances and complaints that might be logged against the institution.
- **Equal Opportunity Cell** – The cell aims to achieve the provision of equal opportunities for all students in the institution.
- **Career, Counselling & Placement Cell** – The cell provides career guidance and counselling of the students.
- **Internal Complaints Committee of Sexual Harassment on Women at Workplace** – The safeguarding of women is the main duty of this committee.
- **Village Adoption Cell**
- **School Adoption Cell (RUSA)**
- **Mentoring Cell** – Each department in the college designates mentors to their respective core students.
- **Departmental Monthly Report (DMR) In-Charge** – Each department maintains a monthly report of the important and relevant events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of New Campus at Mualpui, Aizawl

The new college campus at Salem Veng, Mualpui that was inaugurated by the former Chief Minister of Mizoram, Mr. Lalthanhawla on the 26th February, 2018 is now partiallyfunctional and implemented with an increase in students' body capacity.

Conduction of National Seminars:

In order to facilitate the college's primary focus on academic refinement and educational programmes, a series of National Seminars were organized by the college. These seminars are listed below: -

- One-week national seminar on "Challenges and Opportunities in Higher Education"- 24th –28th August, 2020
- Five days national seminar on Drama (A Critical Study on Drama from PG and UG Syllabus under Mizoram University- 8th-12th December, 2020
- Two days national seminar on "Social Change and Development in India: Issues and Dynamics"- 11th – 12th February, 2021
- One day national seminar on "First War of Independence 1857"- 10th May, 2021

MOU for academic activities:

- MOU was signed between the college and Hmuifang Village authorities taking on Hmuifang as the college's Adopted Village for academic research to identify areas for solving problems, seek positive transformation, endeavor poverty reduction, develop sustainably, strengthen natural resources management and render service to the

village.

- MOU signed with Eleos Study Centre, Aizawl for the promotion of studies for civil services. The agreement provides free admission for the students of the college.

Introduction of Post-Graduate course

The 41st meeting of the Academic Council of Mizoram University held on 3rd December, 2021 granted Provisional Affiliation to start PG course at the college in Education subject. Under the stipulations of the aforementioned meeting, the PG course is to commence starting from the academic session of 2021-2022.

Conduction of Finishing School

The Student Support & Progression Cell, IQAC-GAC, organized a One Week Finishing School between the 8th-14th July 2021, which was conducted online via Zoom. Three segments were live streamed on the college official YouTube channel.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With regards to appointments and recruitments, the college is bound by ACT & Rules (including service rules), of the Department of Higher and Technical Education, Government of Mizoram which acts a governing body for all appointments and recruitments. The Govt of Mizoram has adopted the University Grants Commision (Minimum qualification for appointment of teachers and other measures for the maintenance of standard in higher education) Regulations, 2018. Prior to this the government had followed UGC rules and regulations in service matters including appointment, promotion and retirement. Academic activities in the college are governed by the University's ordinance as well as UGC Regulations/Guidelines.

The Teacherswithin the college are appointed by the Government

of Mizoram through interviews before appropriate interview boards. Transfer and posting of teachers are also done by the Government of Mizoram. Proceedings within the college are administered by the Principal, who is the administrative head of the institution and is assisted by the Vice Principal and the Heads of Department in the college.

In order to maintain the academic standard of the institution and to achieve a higher level of excellence that the college aspires to embody, certain innovative policies and undertakings are introduced to promote student-centric learning environment.

File Description	Documents
Paste link for additional information	https://gac.ac.in/uploads/attachments/8fa5117b171ed986f99f2c877e7ba830/gac-prospectus-2021-2022.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare of all employees-both teaching and non-teaching staff, within the college is of paramount importance. To this

end, the college has established an Employees Welfare Association, whose responsibility includes the proper maintenance of the Welfare fund, and the authority to make and amend rules as and when necessary on recommendation by the general body meeting.

All the employees of the college are able to be granted loan in the event of :-

- Damage of subscriber's house/ residence by fire/land slice or any calamities;
- Medical treatment of the subscriber or his/her family members, which required huge amount of expenditure beyond his/her capacity;
- Any other matters which the Welfare Committee deems it reasonable.

The Welfare fund may also be used for members of the welfare committee in the following ways:-

- Acquiring mementos for superannuated members
- Marriage of subscribers
- Transfer of a member

- Financial assistance may also be provided to any member if it is deemed reasonable.

Condolence to members shall be provided by the welfare fund in the following events:-

- Member:Rs. 80,000/-
- Parents/Wife/Husband depending son/Daughter of member: Rs. 10,000/-

All the teaching and non-teaching staffs enjoyed a subsidized rate at the college Canteen. The mini gym available at the college can be used by all the employees of the college free of cost.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

43

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution's Performance Appraisal System is discussed under the following headings: -

- **Feedback – A reliable and informative feedback system for students, parents and employers is implemented within the institution. This data is a great help in increasing the overall performance of the faculty and aids in the improvement of teaching measures. This feedback system is implemented in order to moderate the standard of the college, the efficacy of the faculties (both teaching and non-teaching), the detection of administrative drawback for which an optimal solution will be sought out by the concerning authorities.**

- **PBAS – The Performance Based Appraisal Scheme is followed as contained in the University Grants Commission, Regulations 2013. This appraisal scheme is governed by UGC-Career Advancement Scheme (CAS) guidelines. Under the formality of the PBAS, details about the teachers such as research and academic performances, contribution to administrative functions and co-curricular activities, teaching-learning and evaluation, etc. The particularities required under this scheme are filled up in form, that is scrutinized by the Principal with the assistance of IQAC coordinators. This procedure is also applicable for matters of promotion, for which the form is forwarded to the Director, Higher and Technical Education, Government of Mizoram.**

- **API – The institution implements the Academic Performance Indicator for the teaching faculty. All teaching staffs are required to submit their annual API to the Directorate of Higher & Technical Education through the Principal. The permanent teachers must submit their appraisal to the principal annually. The Principal verifies this appraisal based on a yearly achievement and submit the appraisal to the Director, Higher and Technical Education.**

- **The Annual Confidential Report (ACR) is implicated for the assessment of non -teaching staffs under the prescription of the Government of Mizoram. The assessment report, under this stipulation, is to be submitted by the 30th of April of every relevant year. Official reports with regards to the submission of the ACR are expected to submit the report with a forwarding letter to the Reporting Authority within one month. The Reported Authority is directed to submit the ACR to the Reviewing Authority till the 31st of July of the relevant year.**

File Description	Documents
Paste link for additional information	https://gac.ac.in/page/feedback-analysis
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Funding for the college is received from a number of agencies such as the State Government, UGC and RUSA. Aside from these external funding agencies, funds are also acquired through the form of fees collected from the students. The annual remittance of fees collected in the college to the government treasury is performed as mandated by the government. The funds that are received from the government are audited by designated government officials as necessary. An internal auditor's committee has been appointed to conduct regular monitoring of funds in order to offer transparency in the manner of utilization of received funds, and to perform internal audits when the need arises.

Internal Audit:

- An internal auditors has been appointed by the Principal in order to ensure the transparency of financial transactions that take place. The internal auditors are responsible for conducting internal audits of the various clubs and committees within the institution such as the Eco Club, NSS, etc
- GAC Cares collects funds for the aid of students with financial troubles, which is further audited by the Internal auditors.
- Student fees like sports, magazine, etc are managed by the student union and the expenditures incurred in such instances are managed by the internal audit committee as well

External Audit:

- RUSA: The institution receives funding from RUSA which is then audited by registered Charter Accountant and the

Utilization Certificate is further submitted to the funding agency(s) as per mandate.

- **UGC Fund: The UGC funds that are received in addition to research grants are audited by registered Charter Accountant and Utilization Certificate is also submitted to the funding agency(s) as per mandate.**
- **UGC-Insurance (Addon Course): Funds received from UGC for insurance is an addon course, that is further audited by registered Charter Accountant.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial system is under the jurisdiction of the State and the Central government and they are the main sources of financial support in addition to funds received from Rashtriya Uchchatar Shiksha Abhiyan (RUSA) and the University Grants Commission (UGC). The mobilization policy for the distribution of necessary funds for development and administration is done through systematic transparency and financial accountability.

- **To ensure the optimal mobilization of funds and income**

received, a Steering Committee has been set up to serve the function of the institution development committee. This committee is responsible for the allocation of funds received by the institution for infrastructural developments, general administration and extra-curricular activities of the students. All funds received are moderated and administered by the concerning coordinators and faculties in charge under the aforementioned Steering Committee.

- The Student's Welfare Committee headed by an appointed Director is responsible for providing funds to students in need of financial assistance which may arise out of medical exigency and socio-economic disadvantage for admission fee, tuition fees, books, contingency fund, living cost, etc.. The fund for this committee is collected through voluntary contribution from the faculties. Under the Teacher's Welfare Fund, financial support is also given to faculties who are in need and as formality due to case-specific circumstances as and when the need arises.
- For maintenance of the library facilities, late fee is collected for overdue borrowed books and a minimal fee is also imposed for services provided by the library such as photo-copying, printing, etc. which are made available to the students.
- For the maintenance of the College Bus, in accordance with the instructions received from the Directorate of Higher and Technical Education, fund is collected from the students who are required to contribute a small amount which is included in their admission fee and also from the faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is the most relevant administrative body within the institution that is responsible for ensuring the maintenance and quality of the various other cells. The IQAC is

instrumental in upholding the overall reputation of the institution, ensuring that the values being administered o the students are upheld.

The IQAC was established in the year 2002, and has continued to fulfill its purpose up to the current day. The vision of IQAC is to maintain the institutional values at a respectable level. To this end, various reports have been implemented by all the departments and are received by the IQAC. They are as follows:

1. Academic and Administrative Audit (AAA): The AAA has been ensued in order to ensure efficiency and effectiveness of the various administrations in the institution. The institute completed the first cycle of External/Internal Academic and Administrative Audit (AAA) assessed on 22nd October, 2021, and attained 63.93% with an aggregate institutional point of 959. This practice has been instrumental in highlighting crucial areas that the institute can continue to improve upon and document in AAAs that will continue to be documented in the future.

2. Department Monthly Report (DMR): The DMR is collected monthly from each of the Departments which documents notable undertakings by the faculty. This practice helps to provide a consistent update on the various departments and enables the teachers to reflect on the work that they have performed for each month.

3. Feedback from all Stakeholders: Stakeholders include Alumni, Faculty, Parents, as well as Students. Collection of feedback from these groups enables the faculty to better reflect on themselves and provide a more comprehensive educational experience for all of the students.

4. ERP: The College has made use of an ERP since October 2020. The introduction of this software allows for managing the data of both students and teachers, as well as to maintain a secure and precise library of documentation on the various activities that are undertaken within the bounds of the institution.

File Description	Documents
Paste link for additional information	https://qac.colles.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The continual improvement of teaching learning process is a major focus of the institution. The teachers of each department are encouraged to engage with research activities and to strive towards higher studies. This is done in order to enhance their teaching acumen and achieve better results for the teaching learning process.

The feedback provided by the various shareholders is collected by the IQAC and is used to take further steps in order to better accomplish the institution's mission of education. In order to achieve this mission, the following practices have been adopted:

- The implementation of several awards and rewards provided to the exceptional and excellent students
- The mentoring system has been utilized by the institution for all semesters so as to achieve better communication between the teachers and the students, and to provide aid wherever necessary
- The AAA (Administrative and Academic Audit) is undertaken in order to effectively determine the strengths and weaknesses of the institute, and to take necessary measures for continued improvement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gac.ac.in/page/iqac-documents-2020
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Mizo society, being an egalitarian society, gender-based discrimination is not a persistent problem. In the college itself, both Boys & Girls enjoyed equality and equal opportunity in respect of admission and other academic-related issues. However, certain measures have been taken by the institution to ensure the safety of women inside the campus.

Curricular Activities

- Gender sensitization and awareness are concerns addressed by several Departments. The Department of English has an entire paper devoted to prose writings by women on issues related to women such as gender politics and women's rights. A translation of the Mizo short story 'Lali' which is included in the compulsory Foundation Course English II paper deals with the status of women in traditional Mizo society.
- The Department of Political Science examines women and politics, their input in social, economic & cultural policy matters, the debate on reservation for women in India and other crucial issues.
- The Department of Education includes studies on the equalization of educational opportunities, literacy and girls' education, as well as sex education.
- The Department of History offers courses on the status of women, gender roles and sexual revolutions in the context

of world history.

- The Department of Political Science has an entire course devoted to Human Rights including rights of women, children, minorities, disabled and old age, and provisions under the Indian Constitution.

Co-curricular Activities

- The college had Grievances and Disciplinary Cell, and the cell worked for the security and safety of the women. This is done through counseling and lectures.
- Pamphlets on 'Gender Equality' and "women's rights' were distributed in classrooms as per the convenience of the teachers concerned.
- The department of History, Government Aizawl College organized a seminar on 'Gender Sensitization in Contemporary Mizo Society' in collaboration with Equal Opportunity Cell, RUSA in 2020. The articles were being edited by Prof. Vanlalringa Bawitlung and Dr. Lalnunpuii Ralte of History Department and had been published with an ISBN number 978-81-950141-3-2.
- The institution have different clubs such as National Service Scheme (NSS), National Cadet Corps (NCC), Youth Adventure Club, Cultural Club, Literature Club, Consumers' Club, Evangelical Union, Red Ribbon Club, Eco Club, where both male and female students participated freely in their own interests without any discrimination.
- International Women's Day has been observed by the institution where teachers gave students a lectureon women's rights and freedom.
- Gender sensitivity is ensured by providing separate toilets for Boys & Girls, Male & Female Teachers and Staff.
- To understand the importance, relevance, as well as need to inculcate gender sensitivity the Department of Sociology organized a special lecture on Gender Sensitization on the 24th of March, 2021 at the college Conference Hall. Mrs.Vanlalhriatpuii Renthlei, State Co-ordinator, State Resource Centre for Women, Women and Child Development, Social Welfare Department, was invited as the Resource Person.
- A Programme on Gender Equality (Essay/Poetry writing competition) was organized by the Department of English on the 12th February 2021, at the college Conference Hall. Fourteen student competitors gave presentations/readings of their essays/poems on the

theme.

- **In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, Internal Complaints Committee of Sexual Harassment on Women at Workplace was formed.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- **As per the order of the Aizawl Municipal Corporation, dated 17th July 2019, the corporation adopted 'The Solid Waste Management Rules 2016'. This rule suggested 'segregation of waste at source' and this had to be supervised by the certain Local Councils. According to this rule, citizens in the Aizawl Municipal Area had to differentiate the waste as hazardous & E-Waste, Plastic Waste, Dry Waste and Wet Waste. Disposal of waste to dumping grounds are done through garbage trucks arranged**

by AMC where biodegradable waste and non-biodegradable wastes are collected routinely on fixed dates. Separates bin are arranged for classrooms, library and offices which are then emptied to the main disposal units.

- Two types of waste bins are provided at campus for biodegradable and non-biodegradable waste. These wastes are managed depending on the nature of the waste.
- Students and staffs took back their food waste so that minimum waste was generated in the campus.
- The unused papers of the examination booklet are being distributed to the students who are in need, after sorting out.
- Government Aizawl College is a plastic free campus.

Liquid Waste Management:

- Regarding the Liquid Waste Management, the institution maintained a very good drainage system. All the liquid wastes from the college urinals and kitchen are direct to the drain using an extensive pipeline system. These liquid wastes are being drained to the main drain that was maintained by the Government of Mizoram. The drainage ways were covered by slabs so that bad smells would not bother the residents.
- Toilet wastes are managed using the traditional septic tank and soak pit system.

E-Waste Management:

- The college had a very low count of E-waste because most of the defect hardware is recycled by the NIELIT Study Centre of the institution for practical purposes. The remaining wastes are disposed of in white bins following the AMC regulations.

Waste recycles system

- Paper wastes are collected in a paper bin, located in classroom corridors, professors common room, library and administration office. The collected papers are sold for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

`B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Regarding admission in the college, there was no discrimination. Though majority of the students were ST, special consideration was given to SC, OBC and others.
- The institution is open to all, students of various creed, castes, sections and religions are the main beneficiaries. In the recent years, the college gave special care to Naga, Nepali and Chakma students.
- Students from low economic spectrum are given financial assistance by the teachers from their own pockets even before and during the Covid pandemic. The teachers always gave material and financial aids to students who faced natural calamities, and also to students who lost their parents.
- The College gave importance to mentoring system, where mentor and mentees maintained a good relationship. The mentorgave importance to the minorities so that the students can improve in all their ways of life. In many of the college programs such as fresher's social and parting social, items such as dances and singing were performed by students of different community for the purpose of cultural exchange and cultural harmony. Students and teachers used to perform various programs to create communal harmony and unity among different sections of the society.
- The teaching faculties of Government Aizawl College comprised of persons from different communities. All the faculties maintained communal harmony, creating a peaceful environment.
- Ek Bharat Shrestha Bharat Club is formed in our college in attempt to integrate different cultures and traditions in India.
- The college does not have restriction and never force the students and teachers to adopt a particular food or wear a particular clothes belonging to a specific culture. Teachers and students, male and female can wear dresses according to their own choice and customs.
- Students from SC and ST got scholarship and other socio economic benefits equally according to the government norms.
- Hindi department of Government Aizawl College always address successfully the language barriers between students from different communities, creating a peaceful

- environment between students.
- The college has a Cultural club called HUIVA Cultural Club. They perform in different competitions, they performedon Virtual folk dance competition which was organized by Mark Advertising on 29th March 2021. The Club entered the final round. HUIVA Club applied for affiliation underMizoram Cultural Organisation on 8th March 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. At the start of the semester, all the departments of the institution usually have an orientation program. And in that orientation, the students and teachers were taught about their values,rights, duties and responsibilities as a citizen of India.

2. Awareness campaign cum plege taking ceremony was organised by NSS unit on 14th Jan.2021. Mr.Lalbiakzuala PO delivered a speech on Road Safety and Pledge was also taken. Road safety pamphlets and leaflets issued by Aizawl City Traffic Management Committee were distributed to local drivers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to	B. Any 3 of the above

monitor adherence to the Code of Conduct
Institution organizes professional ethics
programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code
of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. To commemorate Green Mizoram Day on 24.6.2020. Mr.Zorinfela PO along with 3 volinteers cleaned unit plantation site at Damdiai, Maubuang.

2.In commemoration of the 75th anniversary of India's Independence, a webinar on the1st War of Independence 1857(Azaadi Ka Amrut Mahotsav India @75) organized by the Departments of Art & Culture and Higher & Technical Education, was hosted by the Department of History, Govt. Aizawl College on the 10th May 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. INCENTIVE SCHEME

Merit Scholarship Sponsored by the College :-

1) VI Semester BA/B.Com.: Merit Scholarship of Rs. 1,000/- and Certificate sponsored by the teaching faculty, to be awarded to students of each Core who secure at least a minimum aggregate mark of 95% in the University Final Examinations.

2) VI Semester BA/B.Com. : Merit Scholarship of Rs. 3,000/- and Certificate, sponsored by the teaching faculty, to be awarded to MZU Rank Holders in each Core Subject in the University Final Examinations.

2.Department Monthly Report

Department Monthly Report (DMR) is maintained by all the Departments where records such as classes taken by teachers, number of unit tests, invited lectures, student seminars, educational outings etc., for Classroom & Curriculum Development, Development and Extension Activities (Value Added Program, Community Services/Blood Donation) Faculty Development Initiatives (Seminar/Workshop/Training Attended, Paper Presentation, Lectures) etc., are kept and updated at the end of every month. This helps in keeping track of Department activities per month. This practice of maintaining Department Monthly Report was started in July, 2017.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gateway to opportunities

It all started with the motive to afford an opportunity to the community in general and to those in service in particular, both government and selfsupporting students, that the college

initially started as an evening/night college in 1975. The vision of Government Aizawl College, then Aizawl College, is to impart higher education in consonance with the motto 'Labor Omnia Vincit' by providing suitable ground to achieve allround development (of the ability, talent and personality) of the students inline with the vision of the founding fathers and within the regulations of the affiliating university. This is maintained till date. Government Aizawl College caters to the needs of the society -to help form good habits, to acquire knowledge and improve skills for advancement (then, required for promotion for those in government service), to develop healthy interests and attitudes through education and social services, to uplift the students and involve them in the mainstream of the nation through development of culture, society and economy.

Hindi is not common in everyday use here in Mizoram. Hindi is further not made a compulsory subject in the higher classes of the educational institutions here in Mizoram, much less at the college level. It would not be wrong to say that just about 20% of the population read and write Hindi.

However, Government Aizawl College is proud to say that it is the only college within the district of Aizawl having the Department of Hindi.

The Department of Hindi was initially introduced at the college in 2000 with only one faculty member. The department later offered a three year degree course: BA (Hons) and Elective in Hindi. The department at present has three (3) regular and three (3) part-time teachers.

The department believes in creating a close relationship between teachers and students as this creates a sound environment for learning. This is attempted through mentoring. Mentoring of students by faculty is practiced by the department; students are divided into small groups led by one faculty member. The mentor maintains and records the academic performance of the students, as well as any other required personal details. The Mentor monitors the mentees and helps them out as and when needed.

Meetings are held on a regular basis and exam results of the students are analyzed every semester under the guidance of the HOD.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

Promote Environmental Awareness and used of sustainable and renewable energy

To promote environmental awareness, and used of sustainable and renewable energy, the college would encourage the students to practice the three R's, that is reduce waste, reuse resources and recycle materials. The college would organize tree planting day at the college campus. Teachers would encourage the students to switch off all appliances and lights when not in used. Students would be taught to ensure that taps are being closed properly and to use water sparingly. Since class rooms are ideal place to introduced students about environmental awareness and the importance of sustainable and renewable energy, teachers would try their best to educate the students on these issues. Teachers will try to create awareness, impart knowledge, shaped the attitude of students and helped them to practically involve in developing sound environment.

The college would organize awareness session in the college campus and poster competition about environmental awareness and used of sustainable and renewable energy. Essay writing competition would be organized so that all the students would participate and become aware of the importance of environmental protection and acknowledge the importance of the use of renewable resources. Symposiums on these issues would be held for the college students on these themes, where students of each department would participate under the guidance of their teachers from their respective departments. In the said events, the topics for the students can include climate change, natural catastrophes, soil pollution, water pollution, air pollution, noise pollution, decrease of flora and fauna, deforestation, floods, global warming, environmental laws and policies, chemical effluents, technology and production, used of wind power, used of water power, used of solar energy and much more. In this way, students may play a key role in creating awareness among the masses on environmental issues such as global warming, pollution, soil conservation, increasing forest cover, organic farming, used of wind and water power, used of soil an

important resources and much more.

The college would also try to organize seminars to promote environmental awareness and used of sustainable and renewable energy. It will try to impart knowledge about the current situation and future prospect of nature. Papers would be welcomed from teachers, researchers and scholars across the country, and this would be benefitted not only by the college students and teachers, but by the Mizo community as a whole. From these events it is hoped that people will gained the importance environmental protection, and that renewable energy no or low air pollutants, which is better for our health. People will also learned that sustainable and renewable energy also produced clean energy, meaning less pollution and greenhouse emissions which contribute to climatic change. It will also be made known that renewable energy sources such as solar and wind does not emit carbon dioxide and other green house gases that contribute to global warming.